

## BARKING PARISH COUNCIL

Minutes of the Parish Council Meeting held at Barking village hall at 7.00pm on Thursday 18th May 2023

### **Present**

Cllr M Tabberer (*Chair*), Cllr R Fellowes, Cllr A Ross,  
Cllr S Butler  
County Cllr Kay Oakes District Cllr D Pratt

### **In Attendance**

Four members of the public  
Mrs L Rogers *Clerk*

### **Bpc1/23 Election of Chairman of the Council**

Cllr Tabberer was unanimously elected as Chairman

### **Bpc2/23 Apologies**

Cllr M Anderson and Cllr M Bailey

### **Bpc3/23 Declaration of Interests and Applications for Dispensation**

No interests were declared and no requests for dispensation had been received.

### **Bpc4/23 To Co-opt Councillors to the Parish Council**

Cllr Tabberer was unanimously co-opted to the council

### **Bpc5/23 To Approve Minutes of the Meeting held on 16<sup>th</sup> March 2023**

The minutes of the meeting on 16<sup>th</sup> March 2023 were approved by the councillors and signed by the Chairman as a correct record.

### **Bpc6/23 Report from County Cllr Kay Oakes**

Cllr Oakes report was circulated to the Councillors (appendix 3). Cllr Oakes that Suffolk County Council have given extra money to the libraries to support them as a valuable resource for everyone

### **Bpc7/23 Report form District Cllr Dan Pratt**

Cllr Pratt's report was circulated to the Councillors (appendix 2) Community Grants now available

### **Bpc8/23 Public Forum**

Some residents from Willisham Road wanted to know when a 30mph speed limit will be introduced past their three houses.

### **Bpc9/23 Speed Limit at Willisham Road**

Cllr Oakes is willing to contribute 51% of the estimated cost of £7,000 to £10,000 to introduce a 30mph speed limit for three houses on this stretch of road. The parish council support the introduction of the speed limit and agreed to fund the remaining cost of this project. Clerk to explore additional funding.

### **Bpc10/23 Appointment of representatives to outside bodies**

- a. Needham Market & Barking Welfare Charities – Shaun Cochrane & David Bishop
- b. Theobalds Trust - Shaun Cochrane and Mike Smith
- c. Barking Village Hall Management Committee – Cllrs Bailey and Fellowes

### **Bpc11/23 Planning Matters**

- a) The councillors agreed to object to the APPLICATION FOR RESERVED MATTERS - DC/23/01788 Proposal: Application for approval of Reserved Matters following Outline Planning Permission DC/21/05579 (Allowed under Appeal Decision Ref: APP/W3520/W/22/3296665) dated: 29/09/2022 - Access, Appearance, Landscaping, Layout and Scale for Erection of dwelling Location: Land At, Battsford Road on the grounds that the building's footprint is too large and unsuitable in that location in relation to the neighbouring houses. The house needs to be much reduced in proportion to fit in on the street scene. The huge area of hard landscaping is inappropriate and needs to be much reduced with soft planting and grass to lessen the environmental impact on the site.
- b) The Councillors agreed to have no objections to APPLICATION FOR PLANNING PERMISSION - DC/23/01075 Proposal: Full Planning Application - Change of Use of Agricultural Land to residential amenity land and erection of a single storey linked extension to form swimming pool with associated facilities. Location: Bungeons Farm, Battsford Road, Location: Ashburnham Farm, Needham Road, Barking
- c) The Councillors noted that Mid Suffolk District Council have granted planning permission for Application for planning permission - DC/22/05798 Householder Planning Application Erection of single storey side extension and extensions to existing garage to create a garage/workshop/studio at Cameron Croft, The Tye
- d) The Councillors noted the Appeal Reference: APP/W3520/W/23/3315581 Appeal by: Mr Simon Holding Proposal: Full Planning Application - Siting 6No mobile lodges with new private access driveway and off street parking for each unit (following removal of 'The Willow' static caravan and 'Harphyll' prefabricated bungalow). Location: Harphyll, Barretts Lane, Needham Market

### **Bpc12/23 Finance**

- a. The councillors approved the RFO Report authorise payments made since the last meeting and to be made; they noted any income received since the last meeting; reviewed the Reconciliation of Accounts against Bank Statement
- b. The councillors approved the **Financial Risk Assessment** document
- c. **End of financial year bank reconciliation** - The Clerk reported the end of year bank reconciliation 2022-2023 which was approved by the councillors
- d. **Annual Governance Statement section 1** – the councillors completed The Annual Governance Statement for year end 31st March 2023 and it was signed by the Chair and the Clerk
- e. **Annual Governance Statement Accounting Statements section 2 2022/23** – The councillors approved The Annual Governance Statement Accounting Statements section 2 for year end 31st March 2023 and it was signed by the Chair and the Clerk
- f. **Internal Auditors Report** - The Internal Audit report for 2022-2023 was presented for consideration: Decision – It was proposed and resolved to approve the Internal Audit.
- g. The councillors approved the consultant fee for DEFRA 2023-24
- h. The councillors considered an application for funds from St Mary's Church, Barking and agreed that the Clerk request funding from Cllr Pratt for £900 funding for the year

### **Bpc13/23 Footway along the B1078**

MSDC have a multi-disciplinary team to review the 4 large projects who have applied for CIL funding. They will meet on 23<sup>rd</sup> May. SCC Highways form part of the team and if the bid is successful, they will project manage the work

**Bpc14/23 Renovation of benches**

It was agreed to replace the litter bin near the play area at an approximate cost of £100.  
Clerk to let Cllr Butler know which benches need restoration

**Bpc 14/23 Management of the Tye**

- a) **Encroachment of the Tye at Cameron Croft** –The Land Surveyor visited Cameron Croft with some councillors to mark the boundary. He will send his report soon.
- b) **Tree Work** – Clerk to obtain quotes for the less urgent 6 month work and to ask for the trees close to Cameron Croft to be added to the inspection.
- c) **Ragwort pulling session** – Session is Friday 23<sup>rd</sup> June at 6pm. To be advertised in The Four Parishes magazine. Refreshments to those who help. Clerk to see if the newly opened Fox pub can provide this. It was agreed to put up to £250 behind the bar.
- d) **No Parking Signage on Tye** – it was agreed to update this at the July meeting
- e) **Planting a Tree on The Tye** –It was agreed that the young tree to be planted waits until it is 4 feet high so it will be less likely to be damaged by mowing or animals. When it is 4 feet, to then ask for permission to plant it.

**Bpc15/23 Bus Stop at Willisham Road Junction**

Cllr Oakes to follow up. SCC Have agreed to regularly cut back growth at the bus stop.

**Bpc16/23 National Grid East Anglia Green** – The councillors agreed they are not willing to grant access to National Grid.

**Bpc17/23 Village Hall Management Committee**

No report

**Bpc18/23 Reports from Councillors**

Cllr Fellowes would like to attend the Suffolk Wildlife Trust training about hedges – Clerk to book

**Bpc19/23 Date of the Next Meeting**

Date of next parish council meeting will be at 7.00pm on Thursday 20<sup>th</sup> July 2023

Meeting closed at 8.45pm

Chairman ..... Date .....

**Appendix 1 Financial Report for May 2023**

Schedule of Payments & Receipts from 16.3.2023

Income Received since 16.3.23

MSDC	Precept	6,750.00
		<u>6,750.00</u>

Expenditure (movement since 16.3.2023) and invoices agreed for payment

PG&SR Smith	Hedge cutting	264.00	102080	Open Spaces Act 1906, ss9&10
J Eaton	Litter picking Jan-March	119.55	102081	Open Spaces Act 1906, ss9&10
J Firman Trees	Work from tree survey	1,170.00	102082	Open Spaces Act 1906, ss9&10
Suffolk County Council	Streetlighting 2022-23	596.65	102083	
Environment Agency	Annual drainage charge	43.10	102084	Open Spaces Act 1906, ss9&10
Information Commissioner	Annual fee	40.00	102085	LGA 1972, s111
SALC	Annual fee	209.69	102086	LGA 1972, s111
L Rogers	April wages	377.98	102087	LGA 1972
HMRC	April tax	30.00	102088	LGA 1972
L Rogers	April expenses	55.10	102089	LGA 1972, s111
Mid Suffolk DC	Bin emptying 2023-24	478.04	102090	Open Spaces Act 1906, ss9&10
Heelis & Lodge	Internal audit	170.00	102091	LGA 1972, s111
Tye Farm Contracting	Grass cutting April	504.00	102092	Open Spaces Act 1906, ss9&10
L Rogers	May wages	274.98	102093	LGA 1972
HMRC	May tax	133.00	102094	LGA 1972, s111
L Rogers	May expenses	54.35	102095	LGA 1972, s111
J Eaton	Litter picking March - May	91.00	102096	Open Spaces Act 1906, ss9&10
		<u>4,611.44</u>		

**Unpresented cheques**

PG&SR Smith	Hedge cutting	264.00	102080	Open Spaces Act 1906, ss9&10
J Firman Trees	Work from tree survey	1,170.00	102082	Open Spaces Act 1906, ss9&10
Suffolk County Council	Streetlighting 2022-23	596.65	102083	Highways Act 1980, s301
Environment Agency	Annual drainage charge	43.10	102084	Open Spaces Act 1906, ss9&10
Information Commissioner	Annual fee	40.00	102085	LGA 1972, s111
SALC	Annual fee	209.69	102086	LGA 1972, s111
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L Rogers	May expenses	54.35	102095	LGA 1972, s111
J Eaton	Litter picking March - May	91.00	102096	Open Spaces Act 1906, ss9&10
		<u>4,491.89</u>		

Balance

Account	Statement date		Balance less unpaid cheques	
Community a/c	13.4.23	£33,419.82	£28,927.93	£4,491.89

Base reward a/c	13.4.23	£35,341.27	£35,289.38	£0.00
Parish Paths Partnership a/c	13.4.23	£83.65	£83.65	£0.00
Active saver	13.4.23	£1.35	£1.35	£0.00
		<u>£68,846.09</u>	<u>£64,302.31</u>	

## Appendix 2 District Councillor Dan Pratt January Report

**Elections 2023** In Mid Suffolk, 34 councillors have been elected, with 24 seats for the Green Party, six seats for Local Conservatives, and four for the Liberal Democrats. The first meeting of the newly elected council will be the Annual Council Meeting held on Monday 22nd May. Councillors will elect their leader and chair and the cabinet then appointed by the council leader. **Electoral Commission and Voter Identification** These were the first set of elections in England where voters had to show a specific form of photographic identification before being issued with a ballot paper in the polling station. This requirement was introduced in The Elections Act 2022. We acknowledge there were a number of voters across Mid Suffolk who were unable to vote due to not having one of the specific forms of identification. MSDC will submit all necessary data regarding the impact of the new legislation to the Electoral Commission. **Ringshall Village Play Area official opening** The new Play Area was officially opened on 6th May, also marking the day of the Coronation. The ribbon was cut by a young resident of Ringshall who proposed the idea, highlighting the need for a recreation area for the children of the village. The project benefitted from a MSDC CIL grant. **Cost of Living Support** MSDC is continuing to provide support for those who are struggling with the ongoing rise in the cost of living. Further information can be found online: <https://www.babergh.gov.uk/benefits/cost-of-living-support/>

### Community Grants available in Mid Suffolk

A range of grants are available for projects that have a clear and beneficial impact on our local communities. These include: Capital Grants – these are aimed at assisting community groups in making improvements and repairs to village halls, play areas, sports clubs, recreational facilities and other social infrastructure. They can cover up to 100% of total project costs to a maximum grant of £10,000. Capital Grants are open for applications from the 1st April 2023 to 2nd June 2023. Community Development Grants – provides financial support to help with the delivery of local place- based initiatives and activities, where gaps in provision have been identified. The grants is available towards either revenue (ongoing) or capital (new or one-off) projects. It can cover up to 100% of project costs to a maximum of £20,000. Applications are open for applications from the 1st April 2023 to 23<sup>rd</sup> June 2023. Councillors Locality Award – the award will be open for applications towards the end of May 2023.

## Appendix 3 Cllr Kay Oakes January Report

Princes Street's police and fire station receives royal seal of approval Suffolk's largest joint emergency services hub was officially opened by HRH The Princess Royal today (Tuesday, 28 March), with the new facility in Ipswich marking the latest milestone in a highly successful collaborative scheme. The Princess Royal was joined by local dignitaries, including Suffolk's High Sheriff, the county's Police and Crime Commissioner, Deputy Chief Constable and Chief Fire Officer, councillors from Suffolk County Council and the Mayor of Ipswich for the grand

opening of the shared site earlier this afternoon (Tuesday, 28 March). During her time at the new station, HRH The Princess Royal spoke to staff from Suffolk Constabulary and Suffolk Fire and Rescue Service who have already begun to benefit from using the state-of-the-art facility. Demonstrations of some of the fire service's work, including water and animal rescues, also formed part of the visit, along with a tour of the building, which has undergone extensive renovations since work started on the project in December 2020. Situated in the heart of Suffolk's County town, the facility will help maintain public safety, ensure a swift response to incidents, and promote partnership working. Councillor Andrew Reid, Suffolk County Council's Cabinet Member for Public Health and Public Protection, commented: "It was an honour to welcome HRH, The Princess Royal, for the opening of the largest combined police and fire facility in Suffolk today, cementing the station's status as the jewel in our county's crown and celebrating the latest in a long line of hugely successful collaborations with our emergency services partners.

He added: "We have already started to see the vast benefits of this shared site, which enables the efficient and cost-effective delivery of response activity in an environmentally responsible manner, ensuring continued value for money for our residents whilst supporting our council's net-zero ambitions. "I would like to thank everyone involved in delivering the new building; their attention to detail has resulted in a modern, fit-for-purpose station we can all be proud of, not just locally but on a national level, with Suffolk's integrated blue light hub scheme heralded as an exemplar by central government." Tim Passmore, Suffolk's Police and Crime Commissioner, added: "Our county was very privileged to welcome the Princess Royal for the official opening of the new joint Police and Fire Station in the centre of Ipswich. He added: "Our joint estates programme is one of the most important and significant examples of joint working nationally and is an excellent example of what can be achieved by pooling resources and working together. A great result for Suffolk." The multi-million-pound project has also boosted the local economy, following the use of Suffolk-based companies Concertus and RG Carter for the station's design and construction.

99% of pupils receive a preferred primary school place on National Offer Day 99.18% of children were offered a place on National Offer Day at one of their three preferred primary schools and 95.78% were offered a place at their first preference school. Suffolk County Council received 7,056 applications from parents and carers indicating which primary school they would prefer their child to join in September 2023. Families who applied online can log on to the Admissions Portal from today to see the school their child has been offered. They will also receive an email to confirm this offer. Letters will be sent to parents who made a paper application by second-class post today (17 April 2023). Allan Cadzow, Director of Children's, and Young People Services for Suffolk County Council said: "It is great news that the majority of families have once again been offered a place at one of their preferred schools, especially with so many being offered a place at their first preference school."

"We appreciate that not all families may have received a place at their preferred school. If a parents' preference for a Suffolk school is refused, we will automatically add their child's name to the waiting list for that school. Parents and carers will also be advised about how to lodge an appeal should they wish to do so." Once school places have been confirmed, parents need to consider how their child will get to and from school. If their child is eligible for Suffolk County Council funded school travel, they will receive an email by 12 May 2023 with details of how to opt in. Any parents or carers with a child born between 1 September 2018 and 31 August 2019 who have not yet applied for a school place should make an application immediately. Information on how to make an application can be found on the School admission pages or by contacting Suffolk County Council on 0345 600 0981. Suffolk to mark Dementia Action Week with event A drop-in event for people with dementia, their families, and carers, will be held next month at Trinity Park in Ipswich.

Representatives from more than 34 care organisations across Suffolk will host stalls at the event, which will showcase the wide range of information, advice, and support available to people living with dementia and their carers, to help them to get the right support from the right providers, at the right time. Running alongside the marketplace will be keynote sessions on a range of topics including how to live well with dementia from those with lived experience, memory assessment and the importance of a timely diagnosis. There will also be the opportunity for people with the condition and their carers to hear about the development of a countywide dementia strategy for Suffolk, and provide feedback on their experiences, needs and priorities for support. The event, which is being facilitated by the Suffolk Dementia Action Partnership and Care Development East, will be held on Tuesday 16 May from 10 am, during Dementia Action Week. Dr Ros Tandy, Mental Health Clinical Lead for the NHS Suffolk & Northeast Essex Integrated Care Board, said: "Dementia and Alzheimer's Disease are the leading causes of death in England and there are around 15,000 people in Suffolk living with the condition, so it is essential that those who care for them have a full picture of the support available to them. "I am really looking forward to attending this event and hearing from members of our community about their experiences of our local dementia services. It's great that there will be activities for people with dementia to take part in at the event so their carers are able to look around and learn more about what support is available from all the different stalls." Georgia Chimbani, Director of Adult Services at Suffolk County Council said: "I hope that this event will give people the opportunity to explore the wide range of dementia support which is available in Suffolk. I am also pleased that Suffolk Dementia Action Partnership, with support from Care Development East, intend to follow this event with smaller locality-based roadshows across Suffolk, to help as many people as possible access this information." The event will feature a designated 'Quiet Room' with activities for people with dementia to allow their carers time to look at the stalls and attend the presentations. Tea and coffee will be available throughout the day, and other drinks and food can be purchased from the onsite bar. To book your ticket please visit the Eventbrite website.