

## BARKING PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at Barking village hall at 7.00pm on Thursday 6th October 2022

### **Present**

Cllr M Tabberer (*Chair*), Cllr R Fellowes, Cllr M Anderson, and Cllr M Bailey  
County Cllr K Oakes and District Cllr D Pratt

### **In Attendance**

Six members of the public  
Mrs L Rogers *Clerk*

### **Bpc45/22 Apologies**

Cllr A Ross, Cllr S Butler

### **Bpc46/22 Declaration of Interests and Applications for Dispensation**

No interests were declared and no requests for dispensation had been received.

### **Bpc47/22 Co-option of Councillor**

The councillors unanimously agreed to co-opt Mike Anderson to the parish council. Cllr Anderson signed his acceptance of office form

### **Bpc48/22 To Approve Minutes of the Meeting held on 21st May 2022**

The minutes of the meetings were approved by the councillors and signed by the Chairman as a correct record.

### **Bpc49/22 Report from County Cllr Kay Oakes**

**Windows are now open to apply for primary and secondary school places** Parents and carers can now apply for primary and secondary school places for September 2023. The deadline for applications to secure a place at a Suffolk secondary school is Monday 31 October 2022. The deadline for applying for a primary school place, including infant and junior schools, is Sunday 15 January 2023. All applications received by the relevant closing date are processed at the same time using the schools' oversubscription criteria to prioritise applications when necessary. Late applications are processed after all of those received on time. Last year, Suffolk County Council received just under 15,400 applications from parents and carers indicating at which school they would prefer their child to be educated from September 2022. Just over 95% of applicants received offers for their first preference school and almost 99% of applicants received an offer for one of their top three preferred schools. Before making a school application, parents and carers need to consider how they will get their child to and from school. School Travel eligibility is based on a child attending the nearest suitable school that would have had a place available. This might not be the catchment area school. To find out more about SCC's school travel policy please visit [www.suffolkonboard.com/schooltravel](http://www.suffolkonboard.com/schooltravel). **Great Big Green Week in Suffolk: Creating the Greenest County** Great Big Green Week is the UK's biggest celebration of community action to tackle climate change and protect nature, and Suffolk is playing its part. Created by national charity [The Climate Coalition](http://The Climate Coalition), thousands of people across the UK are encouraged to take part in environmental action between 24 September and 2 October. Last year more than 200,000 people took part in their community and online, and this year is expected to be even bigger and better. **Alzheimer's Awareness Month – now is the time to learn more about dementia and what support is available** World Alzheimer's Day was held on 21 September, as part of World Alzheimer's Month. This year the theme is around the power of

knowledge, encouraging people to do what they can to learn more about dementia and understand the changes in memory and behaviour, so people feel equipped and able to identify when and where they may go for help and support. Alzheimer's disease is the most common cause of dementia, Alzheimer's is a progressive disease. This means that gradually, over time, more parts of the brain are damaged. As this happens, more symptoms develop, and they also get worse. According to the Alzheimer Society, more than 520,000 people in the UK have dementia caused by Alzheimer's disease and this figure is set to rise. Sadly, the impact of the Coronavirus pandemic, combined with the stigma of dementia and the common misconception around memory loss being just part of getting old, means that dementia diagnosis rates are currently at a five-year low across the UK, which sadly means that tens of thousands of people across the country are currently living with undiagnosed dementia. This means they don't have access to the vital care and support that a diagnosis can bring and could risk ending up in crisis before making plans with their family and friends. Typical early symptoms of Alzheimer's may include memory problems like regularly forgetting recent events, people's names, or familiar faces. Becoming increasingly repetitive, asking the same question multiple times. Regularly misplacing items or putting them in odd or unusual places. Confusion about the date or losing track of the time of day. People with the onset of dementia might also develop problems communicating or finding the right words. If you recognise some of these symptoms, either in yourself or in a close friend or family member, book a visit with a GP as soon as possible. Whilst getting a diagnosis can be daunting all the evidence suggests it's better to know. Earlier this year, as part of Dementia Action Week, Alzheimer's Society created and launched a new online symptoms checklist that can be printed off and taken with you to a GP appointment, to help talk about changes that might be due to dementia. Unlocking early support is vital, as it opens a range of both practical and emotional support. This support can include people gaining access to the latest information and research, so they can know more about the disease and how it develops, access counselling and emotional wellbeing support, and potentially benefit from drug and non-drug treatments available to help manage the disease as it develops. It also allows them the opportunity to explain to family and friends the changes happening in their life. You can find out more information about their symptom checklist, along with a wealth of information and a range of help sheets about everything from what support exists for individuals diagnosed with Alzheimer's, support for carers of people with dementia, and the various treatment options which can be considered for people who are diagnosed with Alzheimer's on [the Alzheimer's Society website](#). Don't dismiss the little symptoms you or your family may have noticed, it's not necessarily part of getting old – it might be part of getting ill. Within Suffolk, anyone who needs help, advice and support for themselves or others pre or post a diagnosis of dementia, can contact the Alzheimer's Society via their Dementia Connect (Telephone **0333 150 3456** or email [suffolk@alzheimers.org.uk](mailto:suffolk@alzheimers.org.uk)).

**Ipswich Register Officer moves to Endeavour House** The Ipswich Register Office will be moving to new state of the art facilities at Endeavour House, from October. To complete the move, the Ipswich Register office at St Peter House will close on Friday 30 September and will re-open fully at Endeavour House, Russell Road, on Tuesday 4 October. From Tuesday 4 October, registrations of births and deaths, together with Notices of Marriage/Civil partnerships and Early Bird ceremonies will take place at Endeavour House which will also offer a walk-in reception service and more modern facilities. It will also be fully accessible, in its new ground floor location, giving improved access for all customers, as well as there being more parking options available. Telephone and email services will remain open between 1 and 3 October for any urgent enquiries. **Suffolk Roadsafe Partnership rolls out ANPR devices to target speeding motorists** Speeding motorists are to be targeted with a mobile number plate recognition system to be rolled out across Suffolk. Automatic Number Plate Recognition (ANPR) Speed Indicator Devices (SIDs) will be rotated around sites where there

is a problem with speeding or rat-running on roads with a 20 or 30mph speed limit. The devices, 10 in total, will display the speeds of drivers to them as they approach, encouraging them to slow down. If they continue to ignore the speed limit the ANPR camera will take a picture of them and record the date, time, speed, vehicle registration and a photo of the vehicle. In certain cases, persistent offenders will be reported to Suffolk Constabulary and, while no one will be prosecuted as a direct result of the devices, they may be visited by a police officer who will speak to them about their driving. The information shared with the police may also influence the deployment of speed enforcement vans to problem areas. This project is part of the Suffolk Roadsafe Partnership between Suffolk County Council and Suffolk Constabulary. Suffolk County Council provided £400,000 from the 2020 Fund to support a two-year trial. A grant of £30,000 has also been awarded by the Road Safety Trust to evaluate the project and establish whether the camera scheme is effective in reducing speeding. Cllr Oakes will help to apply to have the ANPR in Barking. Footpath in Barking Cllr Oakes to meet with the Community Liaison Engineer and will report back.

### **Bpc50/22 Report form District Cllr Dan Pratt**

**Historical proclamations take place in Mid Suffolk district** Mid Suffolk District Council expressed sadness at the death of Her Majesty the Queen. On Sunday, September 11<sup>th</sup>, the reign of King Charles III has been proclaimed at historic events across Suffolk, including Eye, Needham Market, Stowmarket, Hadleigh and Sudbury. **Tree Canopy Survey** As part of the biodiversity action plan, MSDC has been working with specialists to identify and map existing tree cover and habitat networks across the district. We are the first rural councils to commission such a survey. Tree canopy cover in Battisford and Ringshall ward sits at 8.3% within a range of 6% in Stow Thorney ward and 12.8% in the Claydon and Barham ward. It is hoped that this survey will enable the council to apply for funding to increase a new tree planting strategy, and the report and findings should be published in due course. **Cost of Living crisis** Support packages to combat the cost of living, energy bills and council tax are all available through Babergh and Mid Suffolk District Councils, with residents urged to check they are receiving the support they are entitled to. **Waste** Suffolk Waste partnership is backing a national campaign about the safe disposal of batteries. If batteries are put into general waste, they can start fires within the waste freighter or in landfill. West Suffolk and Babergh Mid Suffolk have have received £60k of funding from chewing gum manufacturers to help clean the streets and pavements of used gum. **Solar Together Suffolk** Solar Together Suffolk, a group-buying scheme, has helped over 1,500 homes in Suffolk to install solar panels and batteries and opens for new registrations on 22 August 2022. The scheme helps homeowners to purchase a high-quality solar installation from pre-approved installers. This will increase their independence from the grid and reducing their bills and carbon emissions. Registration closes on September 26. More information can be found on the website: <https://solartogether.co.uk/suffolk/home> **Locality Funding** I would welcome applications from any local club or organisation in need of funding towards the cost of a local project.

### **Bpc51/22 Public Forum**

Tye Green hedge – to be discussed later in the meeting  
Management of the Tye – criticism that the hay was cut and not fully removed breaking terms of the DEFRA agreement. As the council are not in a position to maintain the agreement it should be re-wilded. Will need a management plan for post 2024 when the DFRA agreement ends. Suggestion of a working party to pull the ragwort in the spring.

### **Bpc52/22 Planning Matters**

- a) MSDC Approved - Discharge of Conditions – DC/21/06510 – Condition 3 (Details of Insulation) at Ashburnham farm, Needham Road, Barking
- b) Planning application DC/22/04393 – Construction of solar panels on eastern and western roof slopes of office building at Bungeons Farm, Battsford Road, Barking
- c) MSDC Approved – Planning Application DC/22/03579 – Installation of solar panels to roof of outbuilding at The Grange, The Tye, Barking
- d) The councillors considered planning application DC/22/04761 – Installation of a roof mounted vertical axis wind turbine at Alma Cottage, Needham Road, Barking and agreed to support the application.
- e) The councillors noted that the Planning Appeal DC/21/05579 – erection of a dwelling at land adjacent to Hascot Hill was allowed
- f) The councillors considered the application for listed building consent DC/22/04838 – Conversion and extension of outbuilding to form annexe. To allow revised fenestration at Ashburnham Farm, Needham Road and agreed to support it.
- g) The councillors considered planning application DC/22/04917 Erection of two bay timber framed garage (following demolition of existing lean-to store) at Bonnywood Farm, Willisham Road, Barking and agreed to support the application.

### **Bpc53/22 Finance**

- a. The councillors approved the RFO Financial Report and authorised payments made since the last meeting and those to be made; they noted income received since the last meeting; review the Reconciliation of Accounts against Bank Statement
- b. Asset Register – the councillors considered and approved the Asset Register. Cllr Tabberer and Clerk to arrange a date to check the assets
- c. Financial Regulations – the councillors reviewed and approved the Financial Regulations
- d. Internal Auditor – the councillors agreed to appoint Heelis & Lodge as the Internal Auditor
- e. Defibrillator – the councillors agreed the purchase one set each of adult and child pads. Clerk to request funds for this from NMBWC
- f. The councillors considered and approved the report from the external auditor for 2021-2022
- g. The councillors agreed to re-appoint Lucinda Rogers as the Responsible Finance Officer for 2022-23

### **Bpc54/22 National Grid East Anglia Green**

Dan Poulter MP visited Barking on Friday 2<sup>nd</sup> September to look at how the proposals would affect the village. There was a photo in the newspaper. He supports the village's views about the plan. There had not been a consultation with Wattisham until Dan raised the issue. This is now being followed up. He is also working with other MP's whose constituencies will be affected by the proposals. They are all against the proposals. The next formal step is in spring next year when the formal consultation takes place. The government needs a centralised plan for utilities to cover all upgrading. It requires leadership, government intervention and a strategic energy review.

**Bpc55/22 Easement at Rectory Farm** – the councillors noted the Land Registry application: notice to register an easement for pedestrians.

### **Bpc56/22 Emergency Plan Update**

The councillors approved of the proposed updates and will consider how to update the telephone tree. Clerk to liaise.

### **Bpc57/22 Training**

The councillors considered the training from SALC and Cllr Tabberer would like to join the planning module when next available. Other councillors to let Clerk know if they would like to attend any training.

### **Bpc58/21 Management of The Tye**

The councillors considered the three quotes obtained for an inspection and updated tree survey of the trees on the Tye from an arboriculturalist and agreed to choose Ligna at a price of £816 including vat.

Management of the hay on the Tye. It was agreed to ask Suffolk Wildlife Trust to provide a post DEFRA management plan in preparation for 2024. Agricultural advice must also be sought so all options are available for consideration for the council. It was agreed the options will be put to the village at the Annual Parish Meeting next May.

### **Bpc59/22 Hedge at Tye Green**

Tim Edwards has verbally confirmed that he can cut the hedge at a cost of £500 per cut after the height has been reduced by a contractor. Clerk to request this in writing. It was agreed to request updated quotes from the three contractors from last year to cut the hedge to ten feet.

### **Bpc60/22 Standing Orders**

The councillors agreed to re-adopt the Standing Orders.

### **Bpc61/22 Village Hall Management Committee**

Flooding - The gully near the rear door gets overwhelmed by heavy rainfall due to poor design. VHMC to talk to DAB for remedy.

Energy – to reduce energy use it has been agreed to remove the slot meter payment and wall heaters and solely use the central heating system as costs are high.

Flooring – the flooring damaged by the flood needs to be deep cleaned or replaced. Clerk to send contact details for Communities Team at Mid Suffolk to the Secretary.

Grass & weeds at the hall – The councillors agreed to add £25 per grass cut to enable Will Pratt to cut the grass and spray the weeds.

Grass Cutting in village – agreed to add to the November agenda and needs to link to the Suffolk Wildlife Trust management plan.

### **Bpc62/22 Action Log**

The action log was reviewed – see appendix

### **Bpc63/22 Reports from Councillors**

There were no reports from the councillors

**Bpc64/22 Reserved Business** Under the Public Bodies (Admission to Meetings) Act 1960, the public and press were excluded from the meeting at this point, due to the confidential nature of the business to be discussed.

**To review Clerk's pay** the councillors agreed to raise the Clerk's pay to spinal point 15

### **Bpc65/22 Date of the Next Meeting**

Date of next parish council meeting will be the Annual Parish Council Meeting at 7.00pm on Thursday 17<sup>th</sup> November 2022

Meeting closed at 8.40pm

Chairman ..... Date .....

### **Action Log Appendix**

Easement court case is set for 17<sup>th</sup> November  
 Footway – no progress – Cllr Oakes to meet with Community Engineer  
 Bench on Tye near play area – ongoing  
 Emergency Plan – Clerk to follow up about telephone tree  
 Assets in village – Cllr Tabberer & Clerk to check

### **Finance Report**

#### **Income received since 21.7.22**

Rural Payments Agency	Interim payment	1,097.37
Rural Payments Agency	Stewardship payment	1,388.09
MSDC	Cleansing grant	370.50
MSDC	Precept	6197.50
		<u>£9,053.46</u>

#### **Expenditure since 21.7.22 and to be agreed for payment**

L Rogers	August wages	345.49	LGA 1972
L Rogers	August expenses	36.20	LGA 1972
Zurich Municipal	Insurance	545.78	LGA 2000, s101
BVHMC	Hall hire	35.00	LGA 1972
RM Holden	Flail cut	168.00	Open Spaces Act 1906, ss9-10
MJ Smith	Hay cut	486.00	Open Spaces Act 1906, ss9-10
Tye Farm Contracting	July/August grass cuts	504.00	Open Spaces Act 1906, ss9-10
L Rogers	September wages	345.69	LGA 1972
HMRC	September tax	35.00	LGA 1972
PFK Littlejohn	External audit	240.00	LGA 1972 s111
L Rogers	September expenses	44.30	LGA 1972
Tye Farm Contracting	September grass cuts	277.00	Open Spaces Act 1906, ss9-10
		<u>£3,062.46</u>	

#### **Unpresented cheques**

Zurich Municipal	Insurance	545.78	LGA 2000, s101
BVHMC	Hall hire	35.00	LGA 1972
RM Holden	Flail cut	168.00	Open Spaces Act 1906, ss9-10
MJ Smith	Hay cut	486.00	Open Spaces Act 1906, ss9-10
Tye Farm Contracting	July/August grass cuts	504.00	Open Spaces Act 1906, ss9-10
L Rogers	September wages	345.69	LGA 1972
HMRC	September tax	35.00	LGA 1972
PFK Littlejohn	External audit	240.00	LGA 1972 s111
L Rogers	September expenses	44.30	LGA 1972
Tye Farm Contracting	September grass cuts	277.00	Open Spaces Act 1906, ss9-10
		<u>£2,680.77</u>	

### **Bank Reconciliation**

Account	Statement Date	Statement Balance	Actual Balance	Credit/transfers not shown	Unpresented cheques
Community a/c	13.9.22	£30,667.81	£27,987.04		£2,680.77
Base reward a/c	13.9.22	£35,290.27	£35,289.38	0.00	0.00
Paths Partnership a/c	13.9.22	£83.65	£83.65	0.00	0.00
Active Saver	13.9.22	£1.35	£1.35		
		<u>£66,043.08</u>	<u>£63,361.42</u>		