

BARKING PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at Barking village hall at 7.00pm on Thursday 19th May 2022

Present

Cllr M Tabberer (*Chair*), Cllr R Fellowes, Cllr S Butler, Cllr A Ross and Cllr M Bailey
District Cllr D Pratt

In Attendance

Three members of the public
Mrs L Rogers *Clerk*

Bpc1/22 Election of Chairman and Vice-Chairman

Cllr Marcus Tabberer was proposed by Cllr Fellowes and seconded by Cllr Ross and elected as Chairman

Bpc2/22 Apologies

County Cllr K Oakes

Bpc3/22 Declaration of Interests and Applications for Dispensation

No interests were declared and no requests for dispensation had been received.

Bpc4/22 To Approve Minutes of the Meetings held on 17th March 2022

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

Bpc5/22 Report from County Cllr Kay Oakes

The 2021-2022 Annual Report from Cllr Oakes was circulated to the councillors

Automatic number plate recognition cameras to be installed in villages across Suffolk Suffolk County Council, Suffolk's Police and Crime Commissioner and Suffolk Constabulary, launched Automatic Number Plate Recognition cameras. The Automatic Number Plate Recognition (ANPR) cameras detect and deter speeding offences in Suffolk villages, and educate drivers on the importance of road safety. An ANPR camera will be installed at a site identified by a parish council, there is a problem with speeding and/or rat running on roads with a 20 or 30mph speed limit. An ANPR camera will capture an image of the number plate of the speeding vehicle and shared with the Police & Suffolk County Council. The County Council write to the owner of the speeding vehicle. Repeat offences at a particular location prompts the deployment of speed enforcement vans and subsequent. Ten ANPR cameras will be purchased and each will remain in situ for up to one week per site. There is the option of extending this period if needed. Suffolk County Council begins procurement process for next Highways Service contract focusing on developing local skills and talent Suffolk County Council is in the process of finding its next Highways Services partner when the current contract ends on 30 September 2023. The council has worked with leading industry analysts to understand the different types of arrangements that other local authorities have in place, to look at which specialist providers are in the marketplace and to find out what aspects of contract agreement may work best for Suffolk based on the range of outcomes the council wants to achieve from any new contract process. The council is looking to develop a contract that utilises a blended 'hybrid' approach, enabling the council to enter into one contract that covers the majority of Highways Service functions and two contracts with specialist providers for streetlighting and traffic signals (ITS). The council will

be looking for the new contract to focus on delivering greater social value, utilising local skills and talent, giving young people the opportunity to work in the sector as well as building on the council's commitment to carbon reduction and protecting the environment. The council hopes to award the contract in early 2023 with the new service provider beginning in October 2023. The contract which is worth in the region of £800m - £1 billion over a projected 20-year period. Suffolk Fire and Rescue Service adds four new enhanced appliances, fitted with solar panels Four new "enhanced rescue tenders" will be based at Bury St Edmunds, Lowestoft, Newmarket and Princes Street (Ipswich), giving cover across the county and strengthening the emergency response across Suffolk's communities. The fire appliances are the first in Suffolk to be fitted with solar panels, have more fuel-efficient engines and also carry battery powered hydraulic rescue equipment. New Suffolk Recycling Centres online booking system improvements to deliver greater customer experience The system allows you to book up to seven days in advance. Customer survey results show overwhelming support for the use of a booking system and the Council has gathered feedback from customers and site staff on how the booking system can be further improved, which have shaped the design of this new system. Through the use of bookings the council can avoid the frustration of long queues at peak times and increase the overall throughput and efficiency of the service for residents. MPs from Norfolk, Suffolk and Essex and County Councillors, unite to protect the countryside and communities from the worst impacts of new pylons and cables The Offshore Electricity Grid Task Force (OffSET) supports the government's commitment to meet the target of Net Zero by 2050, and the aspiration to deliver 40GW of Offshore Wind, by 2030. However, this will result in a succession of electricity generation and connection projects in Norfolk, Suffolk, and Essex, over the coming decades, which will have significant impacts on the environment and communities. The group believes that these ambitions and targets cannot be met, on an "at any cost" basis. Therefore, the further development of the onshore transmission system, and the connection of offshore wind farms, and interconnectors, will require a new deal for communities and the environment. It remains a key priority that we speed up the Government's timetable to transition to the offshore transmission system, in order to protect our communities from the damaging effects of multiple cable corridors. The group will also be inviting key stakeholders and community groups to meet with them, to better understand the impacts, and opportunities, of Net Zero transmission and generation infrastructure in the region. Suffolk continues to create the greenest county with £150,000 for new trees It was announced in October 2021 that a joint bid by a number of Suffolk's authorities secured funding from the Forestry Commission to plant around 3,000 trees this coming planting season. Suffolk County Council submitted the bid on behalf of itself, Ipswich Borough Council, Babergh District Council, Mid Suffolk District Council and West Suffolk District Council. The successful bid will see £149,712.55 come into the county for new trees, from the Local Authority Treescapes Fund. The fund targets treescapes that have been neglected or suffered damage in the past, including disused and vacant community spaces and those affected by tree diseases such as ash dieback. The locations are chosen where they are likely to be experienced directly by people, as well as on improving the age structure of trees in all the project areas. One of the interesting methods being adopted to re-establish woodland as part of this project, is the Miyawaki method. It is regarded as one of the most effective tree planting methods for creating cover quickly on neglected land, or land that has previously been used for construction or agriculture. It uses natural principles, such as using trees already native to the area and replicating natural regeneration processes, and is particularly effective in the urban environment. Suffolk County Council investing £12.8m to decarbonise its buildings It was announced in November 2021 that properties, including fire stations and libraries, will receive investment as the council continues to drive its ambition to be Net Zero by 2030. Suffolk County Council will be committing £12.8m

towards reducing the carbon produced by buildings in its corporate estate. Suffolk County Council approves extra £20m investment in highway drainage and footpaths In December 2021, Cabinet members committed an extra £20 million over the next three years into further improving Suffolk's highway drainage systems and footpaths. In recognition of the increasing maintenance demand on these areas, councillors approved the use of £10 million to specifically deliver an increasing number of drainage schemes that deal with problems that affect larger numbers of people, and a further £10 million to improve footpath quality and access. Suffolk Highways will use the drainage investment to reduce highway flooding sites during heavy rain and severe weather events. The footpath investment will be focused on urban areas and busy footpaths in rural areas – and to support people accessing local bus services, health care services and local shopping precincts. Over 10,000 new LED streetlights installed across Suffolk over 10,000 streetlights upgraded with new, sustainable LEDs. Bouygues Energies & Services, the contractor has installed 10,799 new lanterns working to replace all 43,400 streetlights in the county. These lanterns use less energy and produce a more natural and focused light. the project will also bring down ongoing maintenance costs for the authority. The County Council expects to reduce its annual electricity costs on the streetlights by around 76%, saving more than £1.7 million a year.

Bpc6/26 Report form District Cllr Dan Pratt

District Councillor's Annual Report 2021/22

In the year 2021/22, it has been gratifying to see past efforts and projects starting to take off and new ones take root.

In February 2021, I visited the small orchard at Ringshall village hall with our tree warden Lucy to spread mulch around the 16 trees planted by the community in 2020. The trees were purchased using my councillor's locality budget from Apples and Orchards East, a charity that promotes the preservation of orchards in the East of England. Whilst it is a small aspect of my work here, it has been very satisfying to see the trees establish and flourish. I have included a snapshot of other work I have been involved:

Barking Tye Common – There are ongoing efforts to establish the Tye as a County Wildlife Site that would offer non-statutory protection and recognition of its value to biodiversity. In April and June 2021 I organised two citizen-led surveys to record flora and insect species present on the site. This was intended to support data from a Suffolk Wildlife Trust survey funded from my locality budget.

Great Bricett Community Woodland – I was very pleased that our officers at MSDC were able to provide 20 large trees and that the locality budget was used for the creation of the pond.

Offton Village Green – MSDC owned land in St Mary's Close in Offton was proposed as a site for wildflower planting. I carried out a public consultation but did not receive enough positive support for the project to go ahead. In August last year we worked with residents and the parish council to come up with a new design which will go out for re-consultation this year.

Verge management – MSDC have finally acquired a 'cut and collect' mower which will be instrumental in better managing our roadside verges for wildlife. We are one of the first districts in Suffolk to do this and was one a key idea put forward in the Biodiversity Task Force group.

Streetlighting – In September 2021 I proposed a motion to reduce the impact of artificial lighting at night which is detrimental to wildlife and known to impact human health. With huge support from Jessica Fleming, the Conservative portfolio holder for the Environment, the motion was almost unanimously accepted by the council. We are working on this with our officers from Planning and partners at SCC Highways, and it will form a major issue to be discussed at our next Task Force meeting.

Parish Decarbonisation Forum – The Local Energy Showcase in October 2021 provided an opportunity to meet representatives of the organisations supporting renewables projects for parishes, communities, and small enterprises. I am in the process of organising a cross-parish meeting. Alex Templeton from UK Community Works and Chris Musset from Eastern New Energy and Suffolk County Council will speak on a range of projects, funding opportunities and support available for community energy schemes. It will be hosted at Offton and Willisham village hall, May 24, starting at 07:00 pm.

Local Walking and Cycling Infrastructure Plan – A new LCWIP has been created much to the thanks of a dedicated officer and brilliant public engagement in our public consultation. I was pleased to see six route improvements within our ward add to our wish list, including a proposal to introduce pavements connect Wixfield Park to the church and the village hall in Great Bricett.

Planning: Great Bricett Red Lion – In January 2021 we successfully applied for an Asset of Community Value listing on the pub and have helped defended the pub against the application to convert the pub to a dwelling. I have been working with planning officers to dispute the claim of poor business viability.

Planning: Great Bricett Business Park – The planning committee finally came to the decision to refuse the application for the siting of 69 mobile homes in the business park. This case had been re-scheduled numerous times over the year, meaning the decision was painfully dragged-out. After some conversations with the planning officer, he agreed that the concurrent application DC/21/06987 for 51 dwellings provided a better outcome of 18 affordable homes.

Other Planning Matters – I actively supported the planning application for 4 dwellings on Pound Hill after it was endorsed by the parish council for its exemplary design and sustainability aspects. The ‘barn’ on the site opposite the brambles has now received planning permission to be converted into a dwelling which I also supported.

De-Carbonisation Event 24th May 2022

Bpc7/22 Public Forum

Grass cutting of verges on Ringshall Road area of the Tye – this does not appear to have been cut – Clerk to follow up with contractor

National Grid – East Anglian Green Energy Enablement (GREEN) Project – to carry electricity via pylons from Norwich to Tilbury – the pylons could be located close to houses in Barking – crucial for parish council to help influence decisions. Dan Poulter MP is in a group called Offset petitioning for it to be laid under the sea. There is another action group East Anglian Pylons Action Group who have a website and petition

SID – the traffic speed has increased recently past The Fox – need to charge the SID and position it outside The Fox

Bpc8/22 Appointment of Representatives to Outside Bodies

- Needham Market and Barking Welfare Charities: no councillors wished to be appointed - Shaun Cochrane and David Bishop to continue
- Theobalds Trust: Mike Smith and Shaun Cochrane to continue
- Barking Village Hall Management Committee: Mike Bailey

Bpc9/22 Planning Matters

a). The Councillors noted the Planning Appeal APP/W3520/W/21/3286408 Erection of 1 two storey self-build agricultural workers dwelling with integral garage, utilising existing vehicular access at land North-West of Moat Farm Barns, the Tye

b). The councillors reviewed the Planning application DC/22/01562 – siting 6 mobile lodges with new private access driveway and off-street parking for each unit following removal of

The Willow static caravan and Harphyll prefabricated bungalow at Harphyll, Barretts Lane Needham Market and object on the following grounds: intensification of the site, sewage and water problems, increase in traffic and unsustainable due to distance from the town c). The councillors reviewed the Outline planning application DC/22/02298 – Erection of up to 28 dwellings (9 affordable) public open space and new vehicular access at Land off Grinstead Hill (to rear of Red Lion pub) Grinstead Hill, Needham Market and object for the following reasons: the site is outside the neighbourhood plan, poor access, increase in traffic, water, sustainability, Mid Suffolk has met its housing quota, the site is adjacent to an area of sensitive biodiversity
d). The councillors reviewed the Planning application DC/22/02465 – Erection of two storey side extension at 3 Ladyfield and have no objections

Bpc10/22 Finance

- a. Finance Report** - The Clerk reported on the financial movements since the previous meeting. Balance at 13th April 2021 was £60,401.66 – see appendix
Decision - Payments totalling £4,380.80 were approved and cheques to be signed
- b. Internal Auditors Report** - The Internal Audit report for 2021-2022 was presented for consideration: Decision – It was proposed and resolved to approve the Internal Audit. It was noted that no recommendations have been made.
- c. End of financial year bank reconciliation** - The Clerk reported the end of year bank reconciliation which was approved by the councillors
- d. Annual Governance Statement section 1** – the councillors completed The Annual Governance Statement for year end 31st March 2022 and it was signed by the Chair and the Clerk
- e. Annual Governance Statement Accounting Statements section 2 2020/21** – The councillors approved The Annual Governance Statement Accounting Statements section 2 for year end 31st March 2022 and it was signed by the Chair and the Clerk
- f. Annual CIL Return Year Ending 2020-21**
The councillors reviewed and agreed the CIL report for 2021-22 and it was signed by the Chair and the Clerk
- g. Hourly rate for grass cutter and litter picker**
The councillors reviewed these and agreed to maintain the Litter Pickers hourly rate at £6.50 and to increase the grass cutter's hourly rate to £10.

Bpc11/22 National Grid East Anglia Green

The councillors discussed the proposed electricity route from Norfolk to Tilbury and agreed to hold a public Drop-in Session on Thursday 9th June 7pm -9pm. Clerk to advertise this in the magazine Many people have concerns. There are heritage sites in Barking which require protection from this scheme.

Bpc12/22 Hedge at Tye Green

The councillors agreed to confirm the maximum safe height for the hedge to be cut from standing on the ground and to cut the hedge to that height.

Bpc13/22 Priestly Wood Parking

The councillors agreed to write to the Woodland Trust to explain that parking is becoming a problem. Clerk to enquire if Rights of Way could create a marked way from the village hall to Priestly wood along existing footpaths and to encourage visitors to park at the village hall car park.

Bpc14/22 Code of Conduct

The councillors reviewed the revised Code of Conduct and agreed to approve it for Barking Parish Council

Bpc15/22 Beacon

It was agreed not to move the beacon. It is not easy to light and maintain a fire in the small basket. It was agreed that a ground level bonfire would be safer and more enjoyable. Clerk to ask local farmers if they can help with this.

Bpc16/22 Tree Warden

The councillors agreed that it is no longer necessary to have a Tree Warden as the tree surveys have provided excellent advice and has resulted in very little damage to trees in the high winds. Clerk to obtain a quote for a follow up tree survey in the autumn.

Bpc17/21 Management of The Tye

Mike Smith has confirmed that he will be able to cut and bale the hay. Clerk to ask contacts provided if they would take the hay.

Bpc18/22 SID Report

The SID camera currently needs recharging. Cllr Tabberer will move it to the position outside The Fox.

Bpc19/22 Village Hall Management Committee

Following a request for the village hall grounds to be kept tidier and the grass cut more regularly, it was agreed that the clerk ask Dick Nash if he would continue to mow the paths on the Tye and to ask Will pratt for a quote to include cutting the grass at the village hall and spray the weeds. A team of volunteers are needed to remove the dead weeds.

Bpc20/22 Reports from Councillors

Cllr Fellowes offered to look at the Welcome Pack and update as necessary. Clerk to send a copy to her.

Bpc21/22 Date of the Next Meeting

Date of next parish council meeting will be the Annual Parish Council Meeting on Thursday 21st July 2022

Meeting closed at 8.55pm

Chairman Date

Action Log Appendix

- 1. Welcome Pack – Cllr Fellowes
- 2. Emergency Plan – Clerk to follow up with Emergency Planning Officer
- 3. Check assets in village – Clerk/ Cllr Tabberer to check

Finance Report

Income received since 17.3.22

MSDC	Precept	6,197.50
MSDC	CIL	3,219.81
MSDC	Cleansing grant	347.49
Barclays	Interest	0.30
		<u>£9,765.10</u>

Expenditure since 17.3.22 and to be agreed for payment

Suffolk County Council	SID posts	570.00	Highways act 1980 s301
J Firman	Tye Green hedge cut	540.00	Open Spaces Act 1906, ss9-10
Tye Farm Contracting	Winter & March grass cut	756.00	Open Spaces Act 1906, ss9-10
SALC	Annual subs	192.46	LGA 1972 s111
Environment Agency	Annual drainage charge	43.22	Open Spaces Act 1906, ss9-10
Information Commissioner	annual subs	40.00	LGA 1972
L Rogers	April wages	345.69	LGA 1972 s111
HMRC	April tax	17.40	LGA 1972
L Rogers	April expenses	63.94	LGA 1972
East Anglian Air ambulance	donation	110.00	LGA, s137
Four Parishes Magazine	Donation	80.00	LGA, s137
Headway	Donation	110.00	LGA, s137
Heelis & Lodge	Internal Audit	195.00	LGSA 1972
Tye Farm Contracting	April grass cut	504.00	Open Spaces Act 1906, ss9-10
St Mary's Church	Donation	450.00	LGA, s137
L Rogers	May wages	345.69	LGA 1972 s111
HMRC	May tax	17.40	LGA 1972
		<u>4,380.80</u>	

Unpresented cheques

R Hedges-Quinn	Litter picking	299.00	Open Spaces Act 1906, ss9-10
Tye Farm Contracting	Winter & March grass cut	756.00	Open Spaces Act 1906, ss9-10
SALC	Annual subs	192.46	LGA 1972 s111
Environment Agency	Annual drainage charge	43.22	Open Spaces Act 1906, ss9-10
Information Commissioner	annual subs	40.00	LGA 1972
L Rogers	April wages	345.69	LGA 1972 s111
HMRC	April tax	17.40	LGA 1972
L Rogers	April expenses	63.94	LGA 1972
East Anglian Air Ambulance	donation	110.00	LGA, s137
Four Parishes Magazine	Donation	80.00	LGA, s137
Headway	Donation	110.00	LGA, s137
Heelis & Lodge	Internal Audit	195.00	LGSA 1972
Tye Farm Contracting	April grass cut	504.00	Open Spaces Act 1906, ss9-10
St Mary's Church	Donation	450.00	LGA, s137
L Rogers	May wages	345.69	LGA 1972 s111
HMRC	May tax	17.40	LGA 1972
		<u>3,569.80</u>	

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Credit/transfers not shown	Unpresented cheques
Community a/c	13.4.22	£28,597.67	£25,027.87		£3,569.80
Base reward a/c	13.4.22	£35,288.79	£35,288.79	0.00	0.00
Paths Partnership a/c	13.4.22	£83.65	£83.65	0.00	0.00
Active Saver	13.4.22	£1.35	£1.35		
		<u>£63,971.46</u>	<u>£60,401.66</u>		