

BARKING PARISH COUNCIL

Minutes of the Parish Council Meeting held at St Mary's church, Barking at 7.0pm on Thursday 27th May 2021

Present

Cllr M Lillie (*Chair*), Cllr M Tabberer, Cllr R Fellowes, Cllr M Bailey and Cllr S Butler
County Cllr K Oakes (part of the meeting), District Cllr D Pratt

In Attendance

Mrs L Rogers *Clerk*

Bpc6/21 Election of Chairman and Vice-Chairman

Cllr Mark Lillie was unanimously elected as Chairman – he will be moving away from the village in late summer so won't be able to complete the whole year as Chairman
Cllr Marcus Tabberer was unanimously elected as Vice-Chairman

Bpc6/21 Apologies

Cllr A Ross

Bpc7/21 Declaration of Interests and Applications for Dispensation

No interests were declared and no requests for dispensation had been received.

Bpc8/21 To Approve Minutes of the Meetings held on 18th March and 28th April 2021

The minutes of the meetings were approved by the councillors and signed by the Chairman as a correct record.

Bpc9/21 Report from County Cllr Kay Oakes

A short report as been very busy with the recent election. Cllr Oakes continues to chase SCC about a feasibility study for the footway and estimated costs.

Bpc10/21 Report form District Cllr Dan Pratt

6th May Elections Due to the elections, no MSDC Council meetings took place during the purdah period other than regulatory committee meetings. In Suffolk, the number of Green Party County Councillors trebled from three to nine. Tim Passmore was re-elected as Police and Crime Commissioner. **Active Travel Public Consultation** As part of our commitment to supporting sustainable travel, a key piece of work being undertaken is the development of a Local Walking and Cycling Infrastructure Plan. This will include a walking and cycling network plan, which identifies preferred routes, and areas for infrastructure improvements for future investment. A public consultation launched on Tuesday 11 May which allows communities to comment on where and how improvements could be made to walking and cycling routes in their area. The platform for engaging with this consultation is available online: <https://baberghmidsuffolkactivetravel.commonplace.is/> **Trees and Hedgerows Programme** As part of the District Council's plan to help improve and strengthen biodiversity in Mid Suffolk, we are offering free trees, hedgerow plants, and wildflower seeds. Trees can be planted on parish, church or private land. Applications can be completed online and must be submitted by Wednesday 30 June 2021. [https://baberghself.achieveservice.com/service/Tree and Hedge Planting Application](https://baberghself.achieveservice.com/service/Tree%20and%20Hedge%20Planting%20Application)

Future format of Council Meetings The legislation allowing virtual meetings for local government expired on 7th May, but the COVID regulations do not allow meetings in person until after 17th May. Governance Officers have now made arrangements for the forthcoming meetings. Development control meetings are to be held in person in Endeavour House, and

the Annual Council meeting is to be held at Wherstead Park on Monday 24th May. **COVID community testing** The first phase of COVID community testing ended on 31st March, and an altered programme is now in place until the end of June. Local testing sites at Elmswell, Needham Market, Eye and Debenham were due to close on 16th April. Lateral flow testing kits are now available in many libraries and pharmacies and people should be able to get twice weekly tests to do at home. **Business Support Grants** A significant new grant fund has just been launched by Babergh and Mid Suffolk District Councils. This is to support the recovery of local businesses reopening after lockdown but unable to access the Government's Restart Grant scheme. The grant will be a one-off payment of up to £18,000 for eligible businesses depending on the scale and size of business, impact of Covid, permitted opening dates and anticipated reopening costs. More details are available on the MSDC website. Suffolk Wildlife Trust are to carry out the Wildflower survey in early June. The Tree & Hedgerow planting scheme is open for few more months. MSDC are looking for another paper waste recycler. Cllr Pratt had attended the online Community Energy South seminar. Heat pumps are a good solution and funding may be available. The local electricity bill is currently going through parliament where communities can set up to generate electricity and sell to the bigger companies.

Bpc11/21 Public Forum

No members of the public were present

Bpc12/21 Appointment of Representatives to Outside Bodies

- Needham market and Barking Welfare Charities: the councillors resolved to appoint Cllr Fellowes as a representative in addition to Cllr Butler – Clerk to inform the clerk
- Theobalds Trust: Mike Smith and Shaun Cochrane to continue
- Barking Village Hall Management Committee: Waiting for their AGM on 2nd of June

Bpc13/21 Planning Matters

a. The councillors reviewed Planning Application for DC/21/02587– Householder planning application for erection of single storey side extension to create annexed accommodation for elderly relatives at **Highfields, Barking Hill** and resolved to make no comment

The following Planning permissions have been granted:

DC/21/01056/7 – Erection of rear open canopy porch, external and internal alterations as per schedule of works at Rectory Farm, The Tye

DC/21/01705 – Erection of single storey extension to form link with annexe at Mulletts Barn, Willisham Road

DC/21/02069 – Erection of single story extension at Broadlands, The Tye

Bpc14/21 Finance

a. Finance Report - The Clerk reported on the financial movements since the previous meeting. Balance at 13th May 2021 was £50,642.47 – see appendix

Decision - Payments totalling £4,964.95 were approved and cheques to be signed

b. Internal Auditors Report - The Internal Audit report for 2020-21 was presented for consideration: Decision – It was proposed and resolved to approve the Risk Assessment. It was noted that should the payment for the easement be paid the level of Fidelity cover will need to be increased accordingly

c. End of financial year bank reconciliation - The Clerk reported the end of year bank reconciliation which was approved by the councillors

d. Annual Governance Statement section 1 – the councillors completed The Annual Governance Statement for year end 31st March 2021 and it was signed by the Chair and the Clerk

e. Annual Governance Statement Accounting Statements section 2 2020/21 – The councillors approved The Annual Governance Statement Accounting Statements section 2 for year end 31st March 2021 and it was signed by the Chair and the Clerk

f. Annual CIL Return Year Ending 2020-21

The councillors reviewed and agreed the CIL report for 2020-21 and it was signed by the Chair and the Clerk

g. DEFRA Application – Browns have made this year's application for both the basic payment and Countryside Stewardship payment. They have bought Entitlements in order to do this at a cost of £1,398.

Bpc15/21 Tree Opposite Chapel

The councillors agreed to wait for the Tye management plan from Suffolk Wildlife Trust following the wildflower survey before deciding about a replacement tree.

Bpc16/21 Active Travel Plan Public Consultation

The councillors agreed to respond about the project to extend the footway in Barking both for pedestrians and cyclist to connect Barking to Needham Market to increase safety due to the volume and speed of traffic in Barking. Also there is no bus from Barking to Needham Market.

Bpc17/21 Grass on The Tye

It was agreed to accept Mike Smith's offer to cut the hay crop and for his contacts to remove the hay crop at no cost.

Bpc18/21 Play Area on the Tye

It was agreed to add the idea of adding equipment for older children (basketball/zip-wire/climbing frame) to the village survey

Bpc19/21 Annual Playground Inspection

The councillors agreed to carry out an annual inspection (£50+ vat) of the play equipment

Bpc20/21 Electric car charging point

The councillors agreed to defer a decision about installing an electric charging point until later

Bpc21/21 Village Hall Management Committee

Cllr Bailey reported that the current Chairman/Booking Agent and the treasurer are standing down from the posts after many years in post. The bank account is in surplus, which has been helped by grants to village facilities like ours. As of July 2020, it stands at nearly £19k. The AGM which will be conducted on 2nd June via Zoom. Please contact cbxman@gmail.com if you would like an invitation.

Bpc22/21 Reports from Councillors

The SID camera is up and running and the three new posts are in so it can be moved to different locations in the village. Cllr Tabberer was thanked for organising the SID and managing the data.

Bpc23/21 Date of the Next Meeting

Date of next meeting will be on Thursday 15th July 2021

Meeting closed at 9.20pm

Chairman Date

Finance Report

Income received since 18.3.21

MSDC	Cleansing grant	340.08
MSDC	Precept	5,500.00
MSDC	CIL	3,219.81
MSDC	Parish grant payment	104.00
		<u>£9,163.89</u>

Expenditure since 18.3.21 and to be agreed for payment

Suffolk County Council	Street lighting	367.11	Highways Act 1980, s274A
L Rogers	April wages	342.76	LGA 1972 s111
Environment Agency	Drainage fees	42.78	Open Spaces Act 1906, ss9-10
Information Commissioner	Annual fee	40.00	LGA 1972
SALC	CiLCA Units 4 & 5	60.00	LGA 1972 s111
Tye Farm Contracting	Winter cuts x2	566.00	Open Spaces Act 1906, ss9-10
Heelis & Lodge	Internal Audit	195.00	LGA 1972, s111
Tye Farm Contracting	April grass cut	566.00	Open Spaces Act 1906, ss9-10
L Rogers	May wages	342.76	LGA 1972 s111
L Rogers	April & May expenses	88.41	LGA 1972
MSDC	Bin emptying	446.80	Open Spaces Act 1906, ss9-10
PHR Trading	DEFRA entitlements	525.60	LGA 1972, s126
St Mary's church	Donation	400.00	LGA 1972, s127
Four Parishes Magazine	Donation	75.00	LGA 1972, s127
Headway	Donation	75.00	LGA 1972, s127
East Anglian Air Ambulance	Donation	75.00	LGA 1972, s127
Neighbourhood watch	Donation	75.00	LGA 1972, s127
		<u>4,694.95</u>	

Unpresented cheques

Ryan Quinn-Hedges	Litter 13.12.20-3.4.21	221.00	Open Spaces Act 1906, ss9-10
Heelis & Lodge	Internal Audit	195.00	LGA 1972, s111
MSDC	Bin emptying	446.80	Open Spaces Act 1906, ss9-10
PHR Trading	DEFRA entitlements	525.60	LGA 1972, s126
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Headway	Donation	75.00	LGA 1972, s127
East Anglian Air Ambulance	Donation	75.00	LGA 1972, s127
Neighbourhood watch	Donation	75.00	LGA 1972, s127
		<u>2,088.40</u>	

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Credit/transfers not shown	Unpresented cheques
Community a/c	13.5.21	£17,360.29	£15,271.89		£2,088.40
Base reward a/c	13.5.21	£35,285.58	£35,285.58	0.00	0.00
Paths Partnership a/c	13.5.21	£83.65	£83.65	0.00	0.00
Active Saver	13.5.21	£1.35	£1.35		
		<u>£52,730.87</u>	<u>£50,642.47</u>		