

BARKING PARISH COUNCIL

Minutes of the Parish Council Meeting via Skype at 7.0pm on Thursday 17th September 2020

Present

Cllr M Lillie (*Chair*), Cllr M Tabberer, Cllr R Fellowes, Cllr A Ross, and Cllr A Horsham
County Cllr K Oakes and District Cllr D Pratt

In Attendance

Mrs L Rogers *Clerk* and two residents

Bpc113/20 Apologies

Cllr M Bailey - accepted

Bpc114/20 Declaration of Interests and Applications for Dispensation

No interests were declared and no requests for dispensation had been received.

Bpc115/20 Public Forum

A resident requested the 30mph speed limit be extended beyond the three new houses on Willisham Road. Cllr Oakes asked the residents to email her their request and she will take it forward subject to the Parish Council's support. The councillors agreed to add this as an agenda item for the November 2020 meeting.

Bpc116/20 Presentation by Phoebe Parry-Cook from What3words

What3words is a really simple way to talk about location. They have assigned each 3m square in the world a unique three word address that will never change. For example filled.count.soap marks the exact entrance to what3words' London headquarters. 3 word addresses are easy to say and share, and are accurate as GPS coordinates 51.520847 - 0.19552100 is filled.count.soap Their vision is to become a global standard for communicating location. People use what3words to find their tents at festivals, navigate to B&Bs, and to direct emergency services to the right place. It is a free app to download onto your phone and has a map system to help you navigate your way to a destination or help in an emergency. It can be difficult to find rural or city locations and this system based on GPS coordinates is very precise and user friendly. Currently 80% of emergency services are using this system. Useful to give your precise location if you breakdown in your car and don't remember which junction you have just passed.

Bpc117/20 Report from County Cllr Kay Oakes

School transport has been organised and made Covid secure. A project group has been set up to upgrade the A140 road. VJ Day remembrances have taken place 75 years on. Suffolk has newly resurfaced 1,000 of roads. Bikeability has been set up to offer free cycling sessions for the people of Suffolk. The Suffolk 2020 Fund application to help fund a new footway in barking has been turned down as it would not be possible to meet the criteria to finish the project within 12 months of receiving the funds. The project is seen as a good plan which can be rolled out across Suffolk to link pedestrians in villages to market towns. Cllr Oakes proposes to apply to the walking/cycling team who are investigating this type of project. The council's application for SID camera posts is on the schedule of work and should take place within three months.

Bpc118/20 Report form District Cllr Dan Pratt

The Green Group and the Liberal Democrat Group of Councillors have joined forces to become 'The Green and Liberal Democrat Group' in order to more effectively hold

the current administration to account. The new group has 17 members, one more than the Conservatives who will need to rely upon the Independent member and Chairman's casting vote. Cllr Rachel Eburne is the Leader of the new group. CIFCO Motion A motion put forward by Green Councillor Eburne to halt all future investment in the Councils' commercial property investment arm, CIFCO, failed by one vote. The Green and Liberal Democrat Group proposed that any remaining borrowing of around £13 million be used to provide housing within Mid Suffolk for rent or sale on the open market. MSDC and out of county investments Council debated CIFCO's business and trading and performance report and business plan for 2020/21. Councillors questioned the directors on the current situation, raising concerns around the risks in investing in out of town offices, fitness centres, retail premises and car showrooms, given the current and predicted future downturn in the economy. The report showed that for 2019/20 there was a combined income to the two councils of £1.6 million and an 'impairment' of £3.5 million, which is made up of costs (such as professional advice) and a revaluation of the properties held. Joint Local Plan A new timetable was agreed detailing the next steps for the Joint Local Plan. It is now likely to be published in the autumn, followed by a six-week consultation period. The plan is not likely to be adopted before late 2021 or early 2022 leaving the Councils vulnerable to speculative development in the meantime. Sustainable Travel Action Plan Council approved a joint 'Sustainable Travel Action Plan' along with Babergh Council. This was proposed by Green Councillor Daniel Pratt and received cross party support. Its aim is to ensure that there is a sustained shift away from car use towards cycling and walking. MSDC to install solar carport Babergh and Mid Suffolk are to share a £800,000 grant from the "Getting Building Fund" for the introduction of micro-generation and electricity storage solar carports in Sudbury and Stowmarket. The funding will provide 50% of the budget for Babergh and Mid Suffolk District Council to install multifunctional solar carports which will generate and store electricity and provide a point for electric vehicle charging. Two initial projects include one in Gainsborough Road, Stowmarket.

Bpc119/20 To Approve Minutes of the Meeting Held on 16th July 2020

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

Bpc120/20 Correspondence

SALC 6 month rule – councils must hold a meeting every 6 months and councillors must attend a meeting every 6 months; MSDC consultation on draft housing supply; MSDC Licensing consultation; Traffic speed on Willisham Road letter from a resident - Clerk to forward this letter to Cllr Oakes

Bpc121/20 Planning Matters

a. The councillors reviewed Application for Planning Permission without compliance of conditions DC/20/03645 – Application under Section 73 of The Town & Country Planning Act for outline Planning permission DC/17/03564 and Reserved matters DC/19/05393 for the variation of Reserved Matters Condition 1 (Approved plans and documents) at Land to the South side of Needham Road, Barking and resolved they had no objection

b. Planning permission DC/20/02964 granted at Walnut House, The Tye for works to a tree protected by a tree preservation order – Walnut tree – reduce in height by 3m and crown spread to reduce sail area and lower centre of gravity

c. Planning Permission c. DC/20/02166 and Listed Building Consent DC/20/02166 granted at Kerwood Barn, Needham Road Barking- Internal and external works in conjunction of agricultural barn to a dwelling
d. Approved Conditions - Discharge of Conditions Application for DC/19/05393 – Condition 10 (Construction Management Strategy) at Land on the South side of Needham Road, Barking

Bpc122/20 Village Beacon

A quote for a sleeve to move the beacon to near the war memorial has been requested but not yet received– Clerk to follow up.

Bpc123/20 Finance

- a. The councillors resolved to approve the External Audit report from PKF Littlejohn which did not have any actions for the councillors to consider
- b. All cheques signed and due for signing, as itemised in the Appendix, were authorised by the councillors.
- c. No progress with requesting full internet banking with Barclays. Clerk to follow up
- d. The councillors agreed the CIL Return as at 31st March 2020 for submission to Babergh.

Bpc124/20 Traffic Speed Sign

Highways have approved the poles near the Nursing Home bend and outside Reynard. The site outside Tye Farm was agreed in principle. Clerk to obtain the residents agreement and complete the application. many parishes use Westcotec SID's and find them satisfactory. Clerk to research battery life span. A fourth pole on Willisham Road to be considered when the project is working.

Bpc125/20 Annual Insurance Renewal

The Councillors reviewed the annual insurance renewal at £607.60 and agreed to approve it.

Bpc126/20 Litter Picker

Our Litter Picker has resigned to go to university. It was agreed to advertise for a new Litter Picker. An advert to go on the website, Nextdoor and parish magazine if there is time.

Bpc127/20 Training

The Councillors agreed for the Clerk to commence CiLCA training which will lead to the General Power of Competence for the council. SALC have training modules for councillors: rules & responsibilities; powers, duties & precept; effective meetings; code of conduct; development control & planning; working with your community. It was agreed that councillors let the Clerk know if they wish to take part.

Bpc128/20 Website

The accessibility audit has been carried out and the website is now compliant. Clerk to liaise with Cllr Tabberer to add the Privacy policy section to the website

Bpc129/20 Definitive Map Update

The councillors identified a path not shown on the definitive map. Cllr Lillie to check and let Clerk know if it needs to be reported to Rights of Way.

Bpc130/20 Notice Board

It was agreed that the notice board needs restoring. Cllr Fellowes offered to do this as less expensive than replacing it.

BPC131/20 Defibrillator

It was agreed to replace the battery for the defibrillator at a cost of £211.20. A new set of adult pads to be ordered for when the set expires in November at a cost of £50.40. It was also agreed to order a set of child pads at a cost of £75.00. Clerk to ask Needham Market & Barking Welfare Charity if they will help meet the cost of these items.

Bpc132/20 Trees on the Tye

It was agreed for the councillors to meet and inspect the outstanding work identified by the survey one afternoon. Clerk to send invitation to all councillors.

Bpc133/20 The Tye

It was agreed to accept Cllr Pratt's offer to pay for a survey of plants and insects on the Tye next spring/summer at a cost of £1750 + vat. Cllr Pratt offered to pay for this from his locality budget. The survey will be used to form a management plan for wildlife and habitats. Clerk to contact Suffolk Wildlife Trust to book the survey. Clerk to send previous survey to Cllr Pratt.

Football Nets: a resident has requested that new football nets are fixed to the goals. It was agreed to ask residents via the magazine and Nextdoor if they use the football pitch and goals.

Gt Blakenham Football Club are interested in using the large football pitch from autumn 2021 for approximately ten junior match sessions. They will require storage for equipment.

Bpc134/20 Welcome Pack

The Councillors agreed to defer this item to the November meeting.

Bpc135/20 Emergency Response Plan

The councillors agreed to defer this item to the November meeting. Clerk to email a copy of current emergency plan to Cllr Lillie.

Bpc136/20 Village Hall Management Committee Update

The village hall is to be reopened for Preschool. They will be the sole users to maintain a Covid secure environment.

Bpc 137/20 Exclusion of the Public

The councillors agreed to increase the Clerks hourly rate of pay in line with the nationally agreed pay scales award from 1st April 2020.

Bpc138/20 Exclusion of the public

A vote was held and the councillors agreed to pursue the legal feasibility of the developer's recent proposal and if this can be achieved then a firm should be sought to perform a professional due diligence.

Bpc139/20 Date of the Next Meeting

Date of next meeting will be on Thursday 19th November 2020

Meeting closed at 9.30pm

Chairman Date

Finance Report

Income received since 15.7.20

Barclays	Interest	8.98
		<u>£8.98</u>

Expenditure since 15.7.20 and to be agreed for payment

Tye Farm Contracting	July grass cut	283.00	Open Spaces Act 1906, ss9&10
L Rogers	August wages	333.66	LGA 1972 s112
L Rogers	August expenses	20.00	LGA 1972
PFK Littlejohn	External Audit	360.00	LGA 1972
Community Action Suffolk	Website audit	144.00	LGA 1972
RA Nash	Grass cutting	216.00	Open Spaces Act 1906, ss9&10
Tye Farm Contracting	August grass cut	283.00	Open Spaces Act 1906, ss9&10
L Rogers	September wages	348.76	LGA 1972 s112
L Rogers	September expenses	28.80	LGA 1972
Community Heartbeat	Battery & pads	105.00	LGA 1972 s139
RM Holder	Flail & tidy after hay	105.00	Open Spaces Act 1906, ss9&10
MJ Smith	Hay cut on Tye	390.00	Open Spaces Act 1906, ss9&10
		<u>2,785.82</u>	

Unpresented cheques

Information Commissioner	Annual fees	40.00	LGA 1972 s111
Heelis & Lodge	Internal audit 2019-20	128.00	LGA 1972
R Nash	Grass cutting	216.00	Open Spaces Act 1906, ss9&10
L Rogers	August wages	333.66	LGA 1972 s112
L Rogers	August expenses	20.00	LGA 1972
PFK Littlejohn	External Audit	360.00	LGA 1972
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Tye Farm Contracting	August grass cut	283.00	Open Spaces Act 1906, ss9&10
L Rogers	September wages	348.76	LGA 1972 s112
L Rogers	September expenses	28.80	LGA 1972
Community Heartbeat	Battery & pads	273.60	LGA 1972 s139
RM Holder	Flail & tidy after hay	105.00	Open Spaces Act 1906, ss9&10
MJ Smith	Hay cut on Tye	390.00	Open Spaces Act 1906, ss9&10
		<u>2,886.82</u>	

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	13.9.20	£7,127.18	£4,240.36	£5,190.59 precept	£2,886.82	£2,886.82
Base reward a/c	13.9.20	£35,283.21	£35,283.21	0.00	0.00	0.00
Paths Partnership a/c	13.9.20	£83.65	£83.65	0.00	0.00	0.00
		£42,494.04	£39,607.22			