

BARKING PARISH COUNCIL

Minutes of the Parish Council Meeting held at Barking Village Hall at 7.0pm on Thursday 16th January 2020

Present

Cllr R Fellowes (*Chair*), Cllr M Bailey, Cllr M Lillie Cllr S Butler, Cllr A Ross, Cllr M Tabberer and Cllr A Horsham
District Cllr County Cllr K Oakes and District Cllr D Pratt

In Attendance

Mrs L Rogers *Clerk*
2 members of the public

Bpc1/20 Apologies - none

Bpc2/20 Declaration of Interests and Applications for Dispensation - None

Bpc3/20 To Approve Minutes of the Meeting Held on 19th November 2019

The minutes of the meeting held on 19th November 2019 were approved as a true record and were duly signed by the Chair

Bpc4/20 To Co-opt a Councillor

It was unanimously agreed to co-opt Antony Horsham to the Council

Bpc5/20 Report from County Cllr Kay Oakes

Cllr Oakes informed the meeting of the Suffolk 2020 Fund which the Parish Council can apply to for funding. Cllr Oakes to help pursue the application for the SID speed sign – Clerk to email details

Bpc6/1920 Report form District Cllr Dan Pratt

Cllr Pratt offered to pay towards electric car charging points at the village hall. It won't be possible to plant fruit trees behind the village hall due to health and safety.

Bpc7/20 Public Forum

A member of the public asked about speeding traffic in the village, in particular cars turning the corner at the Willisham Road junction and then speeding up as they drive towards Ringshall.

Bpc8/20 Correspondence

It was agreed to grant a permanent Deed of Easement for 6 Tye Green
Countryside Stewardship have offered a grant for The Tye of £1388.09 each year from 2020 – 2024, a total of £6940.45

Bpc9/20 Annual Play Equipment Inspection

It was agreed to review the report at the March meeting

Bpc10/20 Planning Matters

Permission has been granted to the following applications:

DC/19/05393 – change of use and development of site to provide 5 no single storey dwellings and upgrade existing access at Land on the South side of Needham Road, Barking

DC/19/05483 - Kittlesfield, The Tye, Barking - Erection of a rear extension and change window and to doors. (following demolition of conservatory)

Permission was refused for the following application:

DC/19/01056 – Application under section 73 of the Town & Country Planning Act for the variation of Condition 2 relating to (1215/17) (Approved Plans and Documents) and the removal of Condition 3 (Materials) at Ashburnham Farm, Needham Road

Bpc11/20 Village Beacon

A quote has been requested but not yet received. No news on the village sign repair – clerk to follow up.

Bpc12/20 Easement for land north of the Tye

It was agreed to appoint Savills as land agent to act for the Parish Council. Bates, Wells and Braithwaite have been appointed as solicitors.

Bpc13/20 Footway Along the Tye

It was agreed to form a committee to oversee the construction of a footway along the Tye. Cllrs Lillie, Bailey Tabberer and Horsham to form the committee. Clerk to meet Cllr Bailey to organise a letter to residents, easement holders and those with grazing rights. Letters to be posted when ready.

Bpc14/20 Parish Council Website

Cllr Tabberer and Clerk to work on this. Send good examples of websites to Cllr Tabberer.

Bpc15/20 Finance

- I) The payments to be made were authorised and cheques signed
- II) The Cllrs reviewed the reconciliation of accounts against the bank statements
- III) The financial report was considered and approved
- IV) The budget was considered and it was agreed to set the budget at £18,000 which requires a precept of £9070
- V) The precept was agreed at £9070 a reduction of 2.95%. The form was duly signed by the Chairman, two Cllrs and the Clerk
- VI) Donations for 2020/21 were agreed as follows:
Headway £100, East Anglian Air Ambulance £50, Parish magazine £50 and the church £500

Bpc16/20 The Tye

Tree work – It was agreed to wait for more quotes to carry out the recommended work from the tree survey.

Bpc17/20 Village Welcome Pack

Cllr Lillie is working on reducing the number of pages. The pack will work alongside the website information. The map of houses in the village needs to be updated. Cllr Bailey to help Cllr Lillie

Bpc18/20 Clerks Wages

It was agreed to increase the Clerks hours to 7 per week and to increase the hourly rate to scp 21 - £11.00 per hour.

Bpc19/20 Emergency Response Plan

The village hall management committee are happy to work with the Emergency Planners clerk to follow up.

Bpc20/20 Footpath Survey

It was agreed to review the survey at the March meeting

Bpc21/20 Village Hall Management Committee Update

The Village Hall Committee can work with the Emergency Planners – Clerk to liaise

Bpc22/20 Matters brought to the attention of the Parish Council

No matters raised

Bpc23/20 DATE OF THE NEXT MEETING

Date of next scheduled meeting will be on Thursday 19th March 2020

Meeting closed at 9.40pm

Chairman Date

Income received since 28.11.19

Interest		11.96
DEFRA	Countryside stewardship	1,776.28
VHMC	Car park repair grant	10,495.93
HMRC	VAT reclaim	776.76
		<u>£13,048.97</u>

Expenditure since 28.11.19 and to be agreed for payment

L Rogers	December wages	274.82	LGA 1972 s112
L Rogers	December expenses	27.32	LGA 1972
Vertas	December grass cut	394.36	Open Spaces Act 1906, ss9&10
L Rogers	January wages	274.82	LGA 1972 s112
L Rogers	January expenses	20.00	LGA 1972
		<u>991.32</u>	

Unpresented cheques

R Fellowes	leaving gift	42.00	LGA 1972
Heelis & Lodge	Internal audit	128.00	LGA 1972 s111
Hayden Arboricultural	Tree survey	1,330.20	Open Spaces Act 1906, ss9&10
Vertas	November grass cut	394.36	Open Spaces Act 1906, ss9&10
SALC-cheque re-issue	Budget training	21.00	LGA 1972
L Rogers	December wages	274.82	LGA 1972 s112
L Rogers	December expenses	27.32	LGA 1972
Vertas	December grass cut	394.36	Open Spaces Act 1906, ss9&10
L Rogers	January wages	274.82	LGA 1972 s112
L Rogers	January expenses	20.00	LGA 1972
		<u>2,906.88</u>	

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	13.12.19	£7,748.88	£4,842.00	£0.00	£2,906.88	£2,906.88
Base reward a/c	13.12.19	£35,208.30	£35,208.30	0.00	0.00	0.00
Paths Partnership a/c	13.12.19	£83.65	£83.65	0.00	0.00	0.00
		£43,040.83	£40,133.95			