

BARKING PARISH COUNCIL

Minutes of the Parish Council Annual General Meeting held remotely via Skype at 7.0pm on Thursday 21st May 2020

Present

Cllr M Lillie (*Chair*), Cllr M Bailey, Cllr R Fellowes, Cllr A Ross, Cllr M Tabberer and Cllr S Butler
Cllr County Cllr K Oakes and District Cllr D Pratt

In Attendance

Mrs L Rogers *Clerk*

Bpc63/20 Election of Chairman – It was unanimously resolved that Mark Lillie be elected the Chairman of Barking Parish Council (BPC) who signed the acceptance of office declaration. The Parish Council offered their thanks to Cllr Fellowes for her time as Chairman.

Bpc64/20 Declaration of Interests and Applications for Dispensation

No interests were declared and no requests for dispensation had been received.

Bpc65/20 Apologies

No apologies required

Bpc66/20 Public Forum

No members of the public were present

Bpc67/20 Report from County Cllr Kay Oakes

Largely the news is about the county response to Covid.

Bpc68/1920 Report form District Cllr Dan Pratt

Pleased to report the brown bin collections have resumed. The recycling centres have re-opened using an online booking system which allows for social distancing and less vehicles on site. There is still time to apply for a Corona virus grant for small businesses, hospitality and tourism and this includes village halls if they encounter financial problems.

Bpc69/20 Election of Vice Chairman It was unanimously resolved that Marcus Tabberer be elected the Vice Chairman of BPC

Bpc70/20 Representatives to Outside Bodies The councillors resolved the following appointments:

- a. Cllrs Butler and Fellowes to the Needham Market & Barking Welfare Charity - David Bishop and Shaun Cochrane are village representatives
- b. Village representatives are Michael Smith and Shaun Cochrane for Theobalds Trust
- c. Cllr Bailey to the Barking Village Hall Management Committee

Bpc71/20 To Approve Minutes of the Meetings Held on 19th March, 30th January and 23rd April and 30th April 2020

The minutes of the meetings were approved by the councillors and signed by the Chairman as a correct record.

Bpc72/20 Correspondence

Mid Suffolk District Council have opened the next round of CIL grants – agreed to make an application; an email from insurers asking to prohibit use of play equipment due to covid;

Countess Euston thank you to parish councils for their work during covid; Thank you letters for parish council donations from EAAA, Headway and St Mary's church; Email concerning felling of willow tree near village hall – clerk to reply felling was recommended by arboriculturalist in tree survey, a wildlife risk assessment was carried out prior to felling; Concern about the large ash tree outside Waylands – installing a tree brace has been recommended by arboriculturalist in tree survey.

Bpc73/20 Annual Play Equipment Inspection

It was agreed to defer the report to the September meeting

Bpc74/20 Planning Matters

There were no planning matters

Bpc75/20 Village Beacon

A quote has been requested but not yet received. No news on the village sign repair – clerk to follow up.

Bpc76/20 Finance

- a. The councillors resolved that Section 1 of the Annual Governance and Accountability Return for 2019 / 2020 was approved and the Chairman signed the section on behalf of BPC.
- b. The councillors resolved that Section 2 of the Annual Governance and Accountability Return for 2019 / 2020 was approved and the Chairman signed the section on behalf of BPC.
- c. The councillors resolved to approve the explanation of the quantified significant variances in relation to Section 2 of Annual Governance and Accountability Return for 2019 / 2020.
- d. All cheques signed and due for signing, as itemised in the Appendix, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the bank reconciliation against the bank statements.
- e. Cllrs Butler, Fellowes, Lillie and the Clerk were confirmed as the PPC bank signatories
- f. The annual DEFRA application has been made

Bpc77/20 Traffic Speed Sign

Cllr Oakes will speak to David Chenery at Highways to chase up progress on the project since making an application in February. Cllr Oakes informed the council that class 2 mobility scooters are not permitted to use roads whereas class 3 mobility scooters can if they are registered with the DVLA

Bpc78/20 Welcome Pack

It was agreed to defer to the September meeting.

Bpc79/20 Emergency Response Plan

It was agreed to defer this until the September meeting. Clerk to email a copy of current emergency plan to Cllr Lillie.

Bpc60/20 Village Hall Management Committee Update

Pre-school will only open if it is a government requirement. It has been agreed by other users that they will be the sole users until September if they do open.

Bpc 61/20 Exclusion of the Public

In accordance to BPC's Standing Order 3d the councillors resolved to exclude the public and press from the meeting due to the confidential nature of proposals and counter-proposals in negotiations for a contract

Bpc62/20 Items for Future Meetings

Hay on the Tye – Mike Smith has confirmed he will cut the hay after 12th July if the person considering it decides against taking it on.

Bpc63/20 Date of the Next Meeting

Date of next scheduled meeting will be on Thursday 16th July 2020

Meeting closed at 8.30pm

Chairman Date

Finance Report

Income received since 19.3.20

MSDC	CIL	3451.61
MSDC	Precept	5190.50
		<u>£14,364.27</u>

Expenditure since 19.3.20 and to be agreed for payment

L Rogers	May wages	333.66	LGA 1972 s112
L Rogers	April expenses	27.80	LGA 1972
Four Parishes Magazine	Annual donation	100.00	LGA 1972 s142(2a)
MSDC	Bin emptying 2020-21	433.84	Open Spaces Act 1906, ss9&10
Tye Farm Contracting	April grass cut	566.00	Open Spaces Act 1906, ss9&10
Environment Agency	Drainage fee	41.79	Open Spaces Act 1906, ss9&10
Heelis & Lodge	Internal audit 2019-20	128.00	LGA 1972
MJ Smith	Dog bin & hedge cut	100.80	Open Spaces Act 1906, ss9&10
		<u>1,783.89</u>	

Schedule of Invoices agreed for payment

L Rogers	May wages	333.66	LGA 1972 s112
L Rogers	April expenses	27.80	LGA 1972
Four Parishes Magazine	Annual donation	100.00	LGA 1972 s142(2a)
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MJ Smith	Dog bin & hedge cut	100.80	Open Spaces Act 1906, ss9&10
		<u>1,783.89</u>	

Unpresented cheques

Will Foss	DEFRA application	555.00	Open Spaces Act 1906, ss9&10
Information Commissioner	Annual fees	40.00	LGA 1972 s111
Headway	Donation	100.00	LGA 1972 s142(2a)
MSDC	Bin emptying 2020-21	433.84	Open Spaces Act 1906, ss9&10
Tye Farm Contracting	April grass cut	566.00	Open Spaces Act 1906, ss9&10

Environment Agency	Drainage fee	41.79	Open Spaces Act 1906, ss9&10
Heelis & Lodge	Internal audit 2019-20	128.00	LGA 1972
MJ Smith	Dog bin & hedge cut	100.80	Open Spaces Act 1906, ss9&10
		<u>2,017.43</u>	

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	12.5.20	£15,128.24	£13,110.81	£0.00	£2,017.43	£2,017.43
Base reward a/c	12.5.20	£35,258.20	£35,258.20	0.00	0.00	0.00
Paths Partnership a/c	12.5.20	£83.65	£83.65	0.00	0.00	0.00
		£50,471.44	£48,436.63			