

## BARKING PARISH COUNCIL

Minutes of the Parish Council Meeting held at Barking Village Hall at 7.0pm on Thursday 28<sup>th</sup> November 2019

### **Present**

Cllr R Fellowes (*Chair*), Cllr M Bailey, Cllr M Lillie and Cllr A Ross, M Tabberer and District Cllr D Pratt

### **In Attendance**

Mrs L Rogers *Clerk*  
2 members of the public

### **Bpc97/19 Apologies**

Cllr S Butler and County Cllr K Oakes

### **Bpc98/19 Declaration of Interests and Applications for Dispensation**

Cllr Lillie for planning application on land on the south side of Needham Road, Barking

### **Bpc99/19 To Approve Minutes of the Meeting Held on 19<sup>th</sup> September 2019**

The minutes of the meeting held on 19<sup>th</sup> September 2019 were approved as a true record and were duly signed by the Chair

### **Bpc100/19 To Co-opt a Councillor**

It was unanimously agreed to co-opt Marcus Tabberer to the Council

### **Bpc101/19 Report from County Cllr Kay Oakes**

Cllr Oakes was unable to attend the meeting due to illness

### **Bpc102/19 Report from District Cllr Dan Pratt**

Due to purdah for the imminent general election Cllr Pratt's report was brief. The deadline for locality awards applications will be extended to the end of January.

Mid Suffolk have a scheme to assist people with chronic health problems and disabilities to carry out adaptations to their homes. The grants are between £1,000 and £5,000

### **Bpc103/19 Public Forum**

A member of the public asked if there are any oil buying schemes to help reduce the price.

### **Bpc104/19 Correspondence**

What3words – is the idea to find precise locations by using 3 words – very useful for emergency services. Clerk to invite a speaker for the Annual Parish Meeting

Tree for Life Scheme – Mid Suffolk are offering a tree to all new born babies, new adoptions and to those who have sadly lost a baby

Headway have sent a newsletter asking for a donation – Clerk to explain this will be considered at the January meeting

MSDC Fly tipping campaign – agreed a simple notice for website and notice boards would be fine. Too difficult to change the message twice a week as requested.

### **Bpc105/19 Annual Play Equipment Inspection**

Agreed to review the report in January

Repair to ground below swings on the Tye

Mike Smith has fitted the new matting at accost of £60 – thanks to him for this work.

### **Bpc106/Planning Matters**

There has been no update from Mid Suffolk District Council about the breach of planning at land on Hascot Hill where more hedge has been removed and a gate installed. Clerk to follow up.

*DC/19/05393 – change of use and development of site to provide 5 no single storey dwellings and upgrade existing access at Land on the South side of Needham Road, Barking*

It was agreed to make the following comments:

Overlooking/Loss of privacy: Due to the height of the land to be built on the new dwellings will overlook Honeysuckle cottage and the fencing will need to be solid 6ft high fencing.

Layout of building and design, appearance and materials: The Parish Council have strong concerns about the appearance, character and layout of the plans submitted. Also more strongly about the proposed materials. Barking have a Village Design Statement which highlights the importance of each house having an individual style in the village. The proposed bungalows are of dull uniform design showing no individuality. It needs to be a more interesting set of individual designs using different materials to create a development that complies with the Village Design Statement.

Will the existing power line be re-located and where will this be?

Where will the soakaway drain to for the surface run off of the dwellings. It is important not to allow it to run into the lane below here there are 4 houses which have water problems in heavy rain.

*DC/19/05483 - Kittlesfield, The Tye, Barking - Erection of a rear extension and change window and to doors. (following demolition of conservatory) – It was agreed to support this application.*

### **Bpc107/19 Village Beacon**

A quote has been requested but not yet received. No news on the village sign repair – clerk to follow up.

### **Bpc108/19 Easement for land north of the Tye**

It was agreed to appoint Fenn Wright as agents and Birketts as solicitors – if Birketts unable to act, to appoint Bates, Wells and Braithwaite. Clerk to check with Planning Inspectorate if letter from Mid Suffolk is correct in information about installing a footway on the Tye

### **Bpc109/19 Digital Accessibility**

The parish website needs to work towards complying with allowing disabled people better access to the website. Cllr Tabberer and Clerk to work on this

### **Bpc110/19 Finance**

- I) The payments to be made were authorised and cheques signed
- II) The Cllrs reviewed the reconciliation of accounts against the bank statements
- III) The financial report was considered and approved
- IV) The draft budget was considered and it was agreed to wait until quotes for tree work and confirmation from Rural Payments Agency is received before agreeing the final budget

### **Bpc111/19 Traffic Speed Sign**

Clerk to check which posts have previously been agreed and installed before starting the application for the new camera.

**Bpc112/19 The Tye**

Tree Survey – Clerk to obtain several quotes to carry out the recommended work from the tree survey.

Tye Green Hedge – has been cut to 10ft. It has been recommended that in future it is cut to 8ft and cut on an annual basis to keep the costs lower

Other Hedges on The Tye – it was agreed to ask Mike Smith to cut the hedges at Land north of the Tye and also at Cameron Croft when conditions are suitable.

**Bpc113/19 Village Welcome Pack**

Cllr Lillie is making a draft leaflet which will be smaller than the original pack as more information is available on-line now

**Bpc114/19 Recycling at Village Hall**

The recycling centre has been permanently removed from the village hall car park in order to reduce damage to the surface from large lorries emptying the containers. No new location has been found. An article to go in the village magazine with information about other local recycling schemes.

**Bpc115/19 Emergency Response Plan**

We are waiting for dates for the Emergency Planning officer to visit Barking. Clerk to also invite Pastor Graham Steward and a Village Hall Management Committee representative to the meeting.

**Bpc116/19 Footpath Survey**

The Clerk has highlighted areas of concern on footpaths. Cllrs Butler and Lillie to check current situation and Clerk to report to Rights of Way

**Bpc117/19 Footway for The Tye**

No questionnaire has been designed

**Bpc118/19 Village Hall Management Committee Update**

Car park resurfacing is complete and looks good. Fencing also replaced as a donation from DAB Engineering. Yellow lines need to be put to prevent people from blocking vehicle access to the rear field in case of an emergency. Due to problems of finding people to join the Community Council there are plans to amalgamate the Community Council and Village Hall Committee.

**Bpc119/19 Matters brought to the attention of the Parish Council**

Cllr Lillie had attended the SAALC Annual Conference which was mostly about planning. The Neighbourhood Plans were discussed and maybe the parish council should consider making one. It was an interesting event.

Cllr Fellowes attended the SALC AGM. Better broad band and encouraging more powers for parish councils were on the agenda with good speakers

**Bpc120/19 Dates for Future Meetings**

The dates for meetings on 2020 are as follows:

16<sup>th</sup> January

19<sup>th</sup> March

23 April Annual Parish Meeting

21<sup>st</sup> May AGM

16<sup>th</sup> July  
17 September  
19<sup>th</sup> November

**Bpc121/19 DATE OF THE NEXT MEETING**

Date of next scheduled meeting will be on Thursday 16<sup>th</sup> January 2020

Meeting closed at 9.20pm

Chairman ..... Date .....

**Income received since 19.9.19**

Interest		12.33
VHMC	Car park repair grant	10,000
VHMC	Car park repair grant	10,440
Anglia Water	Wayleave	55.93
MSDC	Cleansing grant	320.19
		<u>£32,231.67</u>

**Expenditure since 19.9.19 and to be agreed for payment**

SALC	Budget training	21.00	LGA 1972
CAS	Insurance	607.60	LGA 1972 s142 (2a)
Vertas	September grass cut	394.36	Open Spaces Act 1906, ss9&10
R Fellowes	leaving gift	27.95	LGA 1972
R Fellowes	leaving gift	57.48	LGA 1972
Barking village hall	Hall hire	50.00	LGA 1972
R Fellowes	leaving gift	42.00	LGA 1972
MSDC	Bin emptying	61.20	Open Spaces Act 1906, ss9&10
Heelis & Lodge	Internal audit	128.00	LGA 1972 s111
DAB Civil Engineering	Car park resurface	15,600.00	Road Traffic Regulation Act 1984
Hayden Arboricultural	Tree survey	1,330.20	Open Spaces Act 1906, ss9&10
Vertas	October grass cut	394.36	Open Spaces Act 1906, ss9&10
J Firmin Trees	Tye Green hedge cut	1,620.00	Open Spaces Act 1906, ss9&10
L Rogers	November expenses	85.10	LGA 1972
L Rogers	November wages	274.82	LGA 1972 s112
Dick Nash	Aug-Oct grass cut	216.00	Open Spaces Act 1906, ss9&10
Casper catering	Refreshments	30.00	LGA 1972
Ann Ross	Refreshments	5.96	LGA 1972
Vertas	November grass cut	394.36	Open Spaces Act 1906, ss9&10
DAB Civil Engineering	Car park resurface	12,528.00	Road Traffic Regulation Act 1984
SALC-cheque re-issue	Budget training	21.00	LGA 1972
		<u>33,281.79</u>	

**Unpresented cheques**

SALC	Budget training	21.00	LGA 1972
R Fellowes	leaving gift	42.00	LGA 1972
MSDC	Bin emptying	61.20	Open Spaces Act 1906, ss9&10
Heelis & Lodge	Internal audit	128.00	LGA 1972 s111
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DAB Civil Engineering	Car park resurface	12,528.00	Road Traffic Regulation Act 1984
SALC-cheque re-issue	Budget training	21.00	LGA 1972
		<u>32,752.00</u>	

### Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	13.11.19	£27,665.77	£5,729.89	£10,816.12	£32,816.12	£5,729.89
Base reward a/c	13.11.19	£35,196.34	£35,196.34	0.00	0.00	0.00
Paths Partnership a/c	13.11.19	£83.65	£83.65	0.00	0.00	0.00
		£62,945.76	£41,009.88			