

BARKING PARISH COUNCIL

Minutes of the Parish Council Meeting held at Barking Village Hall Annexe at 7.0pm on Thursday 19th September 2019

Present

Cllr S Butler (*Chair*), Cllr M Bailey, Cllr M Lillie and Cllr A Ross
County Cllr K Oakes and District Cllr D Pratt

In Attendance

Mrs L Rogers *Clerk*
1 member of the public

Bpc71/19 Apologies

Cllr R Fellowes

Bpc72/19 Declaration of Interests and Applications for Dispensation

None

Bpc73/19 To Approve Minutes of the Meeting Held on 18th July 2019

The minutes of the meeting held on 18th July 2019 were approved as a true record and were duly signed by the Chair

Bpc74/19 Resignation of Cllr A Smith

The Clerk read Cllr Smith's resignation letter to the meeting. The Parish Council thanked her for her work as a Councillor. The Clerk will notify Mid Suffolk District Council. The Parish Council currently have two vacancies for Parish Councillors.
Cllr Lillie was elected as Vice-Chairman.

Bpc75/19 Report from County Cllr Kay Oakes

Cllr Oakes has kindly offered a grant to cover the cost of purchasing a SID camera from her Highways budget £2,500. This includes Highways installing two posts at sites selected by the parish council. These to be discussed on the 5th October. The application form was given to the Clerk.

The matter of Highways lorries travelling through the village in excess of 30mph was raised and details given to Cllr Oakes to follow up.

Bpc76/19 Report from District Cllr Dan Pratt

Draft Joint Local Plan - The Draft Joint Local Plan consultation period ends at 4.00 pm on 30th September. A further programme of public consultation events have now been arranged. Local ones include Needham Market Community Centre on 12th September 3.30 - 6.30 pm and The Mix in Stowmarket 19th September 12.30 - 4.30 pm. More details about the Joint Local Plan can be found on the MSDC website. Paper copies of the draft document are available at all the local Libraries.

Community Infrastructure Levy - The Government has abolished the CIL 123 list regulation and replaced it with new CIL regulations which come into force from 1st September. MSDC is adopting a new position statement to comply with the new regulations, but there is practically no difference from the 123 list. There were only 2 valid bids received for CIL

funding in the May 2019 bid round, and both of these bids are to be endorsed by Cabinet this week.

Performance monitoring - The Quarter 1 performance report has been published as part of the Cabinet papers. Planning applications determined within deadlines has improved. One of the major areas of concern is the BMBS performance where there are several overdue jobs which the team are working hard to complete which affect the % of jobs completed in the agreed timescale. Performance management is taking place to enhance service delivery.

Waste collection - It has become apparent that there were more issues with the new Waste Collection rounds which were introduced in July. Hopefully things will settle down again now, once the crews have found all the properties they need to collect from. If there are any further cases of missed bins, please get in touch with us. Information about what to put in your recycling bin can be found on the MSDC website here:

<https://www.midsuffolk.gov.uk/assets/Waste-Services-Bins/Documents/guide-to-recycling-2019.pdf>

Active schools - A new Active Schools programme has been launched at two schools in Babergh and Mid Suffolk, aiming to increase physical activity in primary schools and combat rising childhood obesity.

Locality budget - I have received some bids for locality funding. Please could any group wishing to apply for funding get in touch. The application deadline is December, but it would be helpful if we received all bids by the beginning of November.

Bpc77/19 Correspondence

A parishioner had asked if horses could still be ridden on the Tye – it was conformed that horses can be ridden along the side of the Tye next to the road where it is cut.

The Highways drainage work along the Willisham Road has been completed.

Needham Market & Barking Welfare Charity have invited a member of the Parish Council to attend their AGM in October – Cllr Butler to attend

An email to confirm that the red ensign had been flown to commemorate Merchant Navy Day

New guidelines to ensure websites are accessible have been issued. Clerk to check with Community Action Suffolk who provide the website

Bpc78/19 Public Forum

No comments made

Bpc79/19 Repair to ground below swings on the Tye

New matting to allow grass to grow has arrived and Mike Smith will fit when the ground is suitable.

Bpc80/Planning Matters

Cllr Ross has asked Mid Suffolk about the breach of planning at land on Hascot Hill where more hedge has been removed and a gate installed. Clerk to follow up.

Bpc81/19 Village Beacon

A quote has been requested but not yet received – clerk to follow up.

Bpc82/19 Boundary Change/Needham Market Local Plan

Needham Market Town Council have amended their plan and it no longer includes land in Barking so the consultation is no longer needed.

Bpc83/19 Finance

- I) The payments to be made were authorised and cheques signed
- II) The Cllrs reviewed the reconciliation of accounts against the bank statements
- III) The financial report was considered and approved
- IV) The insurance quote of £607.60 reduced from £679.31 last year was approved
- V) The actual spend against the budget to date was noted and it was agreed to make a virement of £1250 as follows: £20 to subs, £250 to s.137 grants, £40 to lighting and £872 to litter picking budgets. A revised budget was agreed – see appendix
- VI) The notice from PKF Littlejohn confirming completion of the external audit was noted and approved.

Bpc84/19 The Tye

Risk Management – quotes to carry out a full survey of trees on the Tye were reviewed and it was agreed to accept the quote of £1108.50 + vat from Hayden's and to use money received from Natural England to meet the cost.

Tye Green Hedge – it was agreed to ask James Firman to cut the hedge to a height of 10ft. Clerk to advise residents that it is to be cut

Notice Boards on The Tye – it was agreed to discuss at the November meeting

Bpc85/19 Village Welcome Pack

Cllr Lillie is in the process of making a draft leaflet and will email to Cllrs. Hopefully ready for the 5th October coffee morning. Clerk to send copy of old welcome pack to Cllr Lillie. The map of houses in the village needs updating. Police will be at the 28th November meeting and will be at the hall from 6pm to meet residents and answer questions and offer advice.

Bpc86/19 Recycling at Village Hall

The car park is to be resurfaced in late October. The bottle and clothes banks will be removed temporarily during the work and will be returned after the work. The Village Hall Management Committee wish to discuss the future of the recycling. To discuss at November meeting

Bpc87/19 Babergh and Mid Suffolk Joint Local Plan

Cllrs were satisfied that the outline for Barking is consistent with the ribbon development shape with no new sites identified.

Bpc88/19 Emergency Response Plan

Mid Suffolk have replied about updating the plan. Clerk to proceed.

Bpc89/19 Standing Orders

The Standing Orders were reviewed and approved

Bpc90/19 Financial Regulations

The Financial Regulations including the minor updates from SALC were reviewed and approved

Bpc91/19 Footpath Survey

The Clerk has highlighted areas of concern on footpaths. Cllrs Butler and Lillie to check current situation and Clerk to report to Rights of Way

Bpc92/19 Village Hall Hire

An email from the Village Hall Management Committee was considered and it was agreed that the Council will pay £50 each year. Clerk check how much the Council owes to date

Bpc93/19 Footway for The Tye

A questionnaire to be hand delivered to all houses in Barking to invite any objections to the proposals. Cllr Bailey to design an A5 leaflet for all households. Clerk to post on website that the Council intends to make a footpath and to invite comments – also Cllr Lillie to add to Nextdoor. To be discussed at November meeting

Bpc94/19 Village Hall Management Committee Update

Car park resurfacing as above. Require some ore funds to complete. The external painting is almost complete. There is a problem with the hall floor refurbishment which is being looked into.

Bpc95/19 Matters brought to the attention of the Parish Council

None

Bpc96/19 DATE OF THE NEXT MEETING

Date of next scheduled meeting will be on Thursday 28th November 2019

Meeting closed at 9.00pm

Chairman Date

Income received since 18.7.19

Rural Payments Agency		2532.36
MSDC	Cleansing grant	320.19
Interest		11.94
MSDC	Precept	4500.00
		£7364.49

Expenditure since 18.7.19

MSDC	Election costs	104.78	LGA 1972 s.111
St Mary's church	Donation	500.00	LGA 1972 s142(2a)
Rural payments agency	repayment	692.70	Open Spaces Act 1906, ss9&10
L Rogers	August wages	274.82	LGA 1972 s112
L Rogers	August expenses	59.39	LGA 1972
MJ Smith	Hay cut on Tye	325.00	Open Spaces Act 1906, ss9&10
D Nash	Path cutting May-July	216.00	Open Spaces Act 1906, ss9&10
RM Holder	Flail mowing on Tye	126.00	Open Spaces Act 1906, ss9&10
Vertas	August grass cut	394.36	Open Spaces Act 1906, ss9&10
L Rogers	September expenses	106.40	LGA 1972
L Rogers	September wages	274.82	LGA 1972 s112
Vertas	July grass cut	394.36	Open Spaces Act 1906, ss9&10
PKF Littlejohn	External audit	240.00	LGA 1972 s111
		<u>3708.63</u>	

Schedule of invoices agreed for payment

MSDC	Election costs	104.78	LGA 1972 s.111
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Unpresented cheques

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		<u>2863.85</u>	

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	13.9.19	£14,020.42	£11,156.57	0.00	£2,863.85	£2,863.85
Base reward a/c	13.9.19	£35,173.21	£35,173.21	0.00	0.00	0.00
Active saver a/c	13.9.19	0.00	0.00	0.00	0.00	0.00
Paths Partnership a/c	13.9.19	£83.65	£83.65	0.00	0.00	0.00
		<u>£49,277.28</u>	<u>£46,413.43</u>			

Revised budget 2019-20 – adjusted 19.9.19

Expense	2019/20	2018/19
Grass cutting – Tye	4,500	4,500
Street lighting, repairs & maintenance	300 (340)	300
Clerks salary	4,000	4,000
Clerks expenses	600 + 100	600 + 100
Annual subs	200 (220)	180
CAS website support	60	50
Insurance	700	500
Village hall hire	70	70
Annual inspection play equipment	60	60
Internal/external audit of accounts	400	400
Dog/Litter bins	380	390
Village hall extension	-	2,000
Maintenance village assets		
Replacement assets	780	780
Maintenance	1000 (1890)	1,000
Grass cutting	<u>390</u>	<u>390</u>
	<u>2170</u>	<u>2,390</u>
The Tye	1,000 (1200)	1,000
Local donations	580 (830)	580
Election fund	1,500 (300)	1,700
Chairman's allowance	40	40
Defibrillator & kiosk maintenance	65	100
Total Budget	17,195	17,235