

BARKING PARISH COUNCIL

Minutes of the Parish Council Meeting held at Barking Village Hall Annexe at 7.0pm on Thursday 18th July 2019

Present

Cllr R Fellowes (*Chair*), Cllr M Bailey, Cllr S Butler, Cllr M Lillie and Cllr A Ross
County Cllr K Oakes and District Cllr D Pratt

In Attendance

Mrs L Rogers *Clerk*
2 members of the public

Bpc41/19 Apologies

None

Bpc42/19 Declaration of Interests and Applications for Dispensation

None

Bpc43/19 To Approve Minutes of the Meetings Held on 16st May and 13th June 2019

The minutes of the meeting held on 16st May were amended: Bpc19/19 Theobalds Trust – Michael Smith and Shaun Cochrane. The change was agreed and the minutes signed as a true record. The minutes of the meeting held on 13th June 2019 were approved as a true record and were duly signed by the Chair

Bpc44/19 Report from County Cllr Kay Oakes

Cllr Oakes met the Community Engineer from Highways to organise work to prevent flooding on the Willisham Road. Work scheduled for August. The ditch also needs to be cleared by the landowner and kept clear to prevent flooding.

Electric vehicle charging points are to be installed at Suffolk Business Park in Bury St Edmunds

Rural bus routes are being reviewed to see if they can run without public subsidy. 61 routes are subsidised with public money and 23 routes will have this funding removed.

Bpc45/19 Report from District Cllr Dan Pratt

He has been involved in a dispute over a burst water pipe in the village. Mid Suffolk are looking at the housing delivery test. His locality budget is £7,000 to be spent by 31.1.2020. Dan attended the public enquiry into the Ipswich Northern route. There was a request not to cut back the verge along Barking Road when in flower. The paths in Barking have been cleared well.

Bpc46/19 Correspondence

An email from Community Action Suffolk informing us that they have a new underwriter for when the insurance is to be renewed

An email from Gudgeons Prentice informing that the easement for Overhall Farm has been completed

A letter from Fairstep solicitors regarding a house sale in Barking – letter has been forwarded to Gudgeons Prentice to deal with

An email from Suffolk County Council about an initiative to install central heating in homes with a grant to cover up to 100% of the costs depending on circumstances.

Bpc47/19 Public Forum

A member of the public showed a plan of the proposed development at land north of Barking Tye. This has been amended to 9 bungalows with low pitched roofs in line with the existing hedge and wider gaps either end next to existing houses.

Bpc48/19 Land North of The Tye

It was agreed to support the proposal of 9 bungalows subject to the conditions of the proposed easement. All Councillors present were in support.

Bpc49/The Tye – Grass Cutting Contract

The cost of the grass cutting contract with Vertas was £4321.64 + vat and by reducing the number of cuts per year by one it was reduced to £3943.54 + vat. The contract was approved and signed by the Chairman.

Repair to Ground below Swings on The Tye

It was agreed for the Clerk to ask Mike Smith if he could remove or cover the existing matting and add new matting at ground level.

Bpc50/19 Planning Matters

There were no planning matters

Bpc51/19 Village Beacon

A quote has been requested but not yet received

Bpc52/19 Boundary Change/Needham Market Local Plan

An informal meeting has been held with Barking parish councillors and the Needham Market local plan team. It was agreed to hold a presentation of the proposed plan at Barking village hall on Saturday 5th October 10am – 1pm for residents to view the plan and make comments. Cllr Lillie to have a Neighbourhood Watch crime prevention stand at the event. Clerk to ask Suffolk Wildlife Trust to make a count of plants and animals in the areas which might be affected.

Bpc53/19 Finance

- I) The payments to be made were authorised and cheques signed
- II) The Cllrs reviewed the reconciliation of accounts against the bank statements
- III) The financial report was considered and approved
- IV) Barclays have confirmed the changes to the signatories have been made
- V) The Asset Register was reviewed and agreed
Cllr Fellowes declared an interest in the following item
- VI) It was agreed to donate £500 to St Mary's church for churchyard maintenance

Bpc54/19 Traffic VAS Sign

Cllr Oakes to send details of the scheme to the Clerk. Cllr Oakes will kindly donate £2000 towards the cost of the machine. It was noted that a volunteer is required to move the machine from post to post and to collect and analyse the data on a regular basis.

Bpc55/19 Trees on The Tye

Tree Policy - It was agreed to adopt the Tree Policy; clerk to add to website

Risk Management – two arboriculturalists have visited the Tye and looked at the trees. They have quoted to draw up a risk management schedule for a routine maintenance inspection of the trees. A third arboriculturalist is visiting next week to also give a quote. It was agreed

to proceed with a risk management plan and for the Chairman and Clerk to jointly decide which quote to accept.

Willow Tree Cottage – it was agreed to act follow the advice of the two arboriculturalists who recommend removing the ivy from the sycamore and crab apple trees and to remove the epicormic growth at the base of the sycamore tree. Clerk to reply to the owner's letter.

Bpc56/19 Village Welcome Pack

Cllr Lillie is in the process of making a draft leaflet. Clerk to forward five points of what the parish council does. Notes also to be added about the church and chapel.

Bpc57/19 Emergency Response Plan – Mid Suffolk have replied about updating the plan. Clerk to proceed.

Bpc58/19 Footpath Survey

Thanks to Mr Wright for his work in producing this excellent work. Clerk to liaise with Public Rights of Way

Bpc59/19 Village Hall Hire

The Parish Council is the custodian of the village hall and meet here for the benefit of the parish and the community. The council shall not pay for regular meetings either as private or concessionary hire of the hall as agreed at the meeting on 13th February 2017. However, they will pay for the morning of the presentation of the Needham Market Local Plan event. The village hall is not a government building. Clerk to reply.

Bpc60/19 Footway for The Tye

A questionnaire to be hand delivered to all houses in Barking to invite any objections to the proposals. Cllr Bailey to write a brief description and plan of the proposal. Needs to be ready to deliver in the first week of September.

Bpc61/19 Village Hall Car Park

Cllr Bailey stood down from the discussion and vote on this matter. Needham Market & Barking Welfare Charity have kindly donated £10,000 to the project to re-surface and extend the car park. Other donations have been made. They can also apply for s106 money from Mid Suffolk District Council. The councillors agreed to donate £3,000 of CIL money towards the project.

Bpc62/19 Proposed Increase in hourly rate for Dick Nash

It was agreed to raise the hourly rate to £9 per hour with effect from 1 April 2019.

Bpc63/19 Village Hall Management Committee Update

There is an ongoing discussion about the bottle bank. A large lorry is regularly parking in the car park at lunch times. Car park - progress as above.

Bpc64/19 Hay Crop from The Tye

The councillors agreed to ask Mike Smith to cut and remove the hay at an approximate cost of £400. Also to ask him if the Holden's can tidy up afterwards and if not ask him to do so

Bpc65/19 Matters brought to the attention of the Parish Council

None

Bpc66/19 DATE OF THE NEXT MEETING

Date of next scheduled meeting will be on Thursday 19th September 2019

Meeting closed at 10.00pm

Chairman Date

Income received since 17.5.19

Interest 11.62

Expenditure since 17.5.19

J Firman Trees & Fences	Tree work	90.00	Open Spaces Act 1906, ss 9&10
Vertas	June grass cut	394.36	Open Spaces Act 1906, ss 9&10
L Rogers	Clerks wages July 274.82	LGA 1972 s112	
L Rogers	Clerks expenses July	23.90	LGA 1972
MSDC	Bin emptying 2018-19	360.00	Open Spaces Act 1906, ss 9&10
			<u>1143.08</u>

Schedule of invoices agreed for payment

J Firman Trees & Fences	Tree work	90.00	Open Spaces Act 1906, ss 9&10
Vertas	June grass cut	394.36	Open Spaces Act 1906, ss 9&10
L Rogers	Clerks wages July 274.82	LGA 1972 s112	
L Rogers	Clerks expenses July	23.90	LGA 1972
MSDC	Bin emptying 2018-19	360.00	Open Spaces Act 1906, ss 9&10
			<u>1143.08</u>

Unpresented cheques

J Firman Trees & Fences	Tree work	450.00	Open Spaces Act 1906, ss 9&10
J Firman Trees & Fences	Tree work	90.00	Open Spaces Act 1906, ss 9&10
Vertas	June grass cut	394.36	Open Spaces Act 1906, ss 9&10
L Rogers	Clerks wages July 274.82	LGA 1972 s112	
L Rogers	Clerks expenses July	23.90	LGA 1972
MSDC	Bin emptying 2018-19	360.00	Open Spaces Act 1906, ss 9&10
			<u>1593.08</u>

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Credit/transfers not shown	Unpresented cheques	Difference
Community a/c	12.7.19	£9,442.64	£7,849.56	0.00	£1,593.08	£1,593.08
Base reward a/c	12.7.19	£35,148.94	£35,148.94	0.00	0.00	0.00
Active saver a/c	12.7.19	0.00	0.00	0.00	0.00	0.00
Paths Partnership a/c	12.7.19	£83.65	£83.65	0.00	0.00	0.00
		£44,675.23	£43,082.15			