

BARKING PARISH COUNCIL

Minutes of the Annual General Meeting held at Barking Village Hall Annexe at 7.0pm on Thursday 16th May 2019

Present

Cllr R Fellowes (*Chair*), Cllr M Bailey, Cllr S Butler, Cllr M Lillie and Cllr A Ross
County Cllr Oakes and District Cllr Pratt

In Attendance

Mrs Lucinda Rogers *Clerk*
1 member of the public

Bpc14/19 Apologies

Cllr A Smith

Bpc15/19 Election of Chairman and Vice-Chairman

Cllr Fellowes was proposed by Cllr Butler and seconded by Cllr A Ross
Cllr A Smith was elected as Vice -Chairman
Cllr Fellowes signed her declaration of acceptance of office and other Councillors signed theirs.

Bpc16/19 Declaration of Interests and Applications for Dispensation

None

Bpc17/19 To Approve Minutes of the Meetings Held on 21st March and 9th May 2019

The minutes of the meeting held on 21st March and 9th May 2019 were approved as true records and were duly signed by the Chair

Bpc18/19 Public Forum

A parishioner raised concerns about the number break-ins and thefts from the village. Cllr Lillie is in contact with the Police in his role as Neighbourhood Watch Co-ordinator. Any suspicious vehicles should be reported to the Police. It is important to bring the people in the village together and give them information. Concern was also raised vehicles being parked on the Tye and the Parish Council enforcing the Bye-laws which do not permit parking of any vehicle on the Tye.

Bpc19/19 Appointment of Representatives to Outside Bodies

Needham Market & Barking Welfare Charity – Cllrs Butler and Ross
Theobalds Trust – Cllr Butler
Barking Village Hall Management Committee – Cllr Bailey

Bpc20/19 Co-option of Councillor

Cllr Butler was proposed by Cllr Fellowes and seconded by Cllr Ross

Bpc21/19 Emergency Response Plan – Agreed for Clerk to contact named people on the plan to see if they wish to continue and discuss further at the next meeting.

Bpc22/19 Planning Matters

APP/W3520/W/19/3220984 - Erection of 4 no dwellings at land to west of Barking Road, Barking Tye Decision – Clerk to re-send the objections on the following grounds: it is not infill

development, problems of flooding on the road, the number of driveways in a short space on the road, problems with visitor parking, drainage of surface water and sewerage, it does not fit in with the village design statement and is not in a designated development area of Barking. Clerk to respond accordingly to the Planning Inspectorate within the deadline. [Planning permission has been granted to DC/19/01455](#) – Erection of a first floor side extension at 11 Fox Meadow

Bpc23/19 Risk Assessments – These were reviewed and it was agreed that the play equipment is to be reviewed on a quarterly basis by the Chairman and Clerk who will complete the risk assessment paperwork

Bpc24/19 Finance

- I) The Financial Regulations were reviewed and it was agreed to re-adopt the regulations
- II) It was agreed to add Cllr Lillie as an authorised signatory
- III) The end of the financial year report was considered and approved
- IV) The accounts are currently with the internal auditor

Bpc25/19 Trees on The Tye – It was agreed to carry out a survey of council owned trees and to meet with the Tree Warden on 5th June. The course of action for the tree at Willow Cottage will be decided by the visit.

Bpc26/19 VAS Sign on Nursing Home Corner

Cllr Oakes will donate some of her Locality Budget to help purchase a sign which can be moved between posts in the village. A volunteer is required to move the sign and download data which is passed to the police. It was also suggested that the 30mph speed limit on Willisham Road is extended to reduce cars speeding up as they leave the village

Bpc27/19 Village Welcome Pack

It was agreed that a Welcome Pack should be created to give to new people moving into Barking. Cllr Lillie will make a draft leaflet to let people know which websites and resources are available as much is online. Clerk to keep a temporary list of houses where people are moving into.

Bpc28/19 Four Parishes Magazine

Agreed that the Clerk will put a brief report of meetings help into the magazine after meetings

Bpc29/19 Correspondence

An email from Gudgeons Prentice confirming the Deed of Grant for Cameron Croft has been completed.

A letter from EACH requesting a donation – Clerk to reply that donations are considered in January

A letter and email concerning cars parked outside The Fox and a pizza van and noise.

Merchant Navy Day – Clerk to ask Peter Wright if he might fly the appropriate ensign on 3rd September

Greene & Greene letter requesting the Council to sign a Certificate of Compliance to enable the transfer of Deed of Grant to the relatives at Kittlesfield, Barking Tye. The Chairman signed the Certificate of Compliance. Clerk to return to Greene & Greene.

A Notice of and application to register easements and other rights for Overhall Farm, Barking Tye from the Land Registry. Clerk to check with Gudgeons a & Prentice about how to proceed.

Bpc30/19 Report from County Cllr Kay Oakes

County are going to spend on improving special educational needs with new schools and extra units added onto existing schools, 98% of people have been offered their preferred primary school for September. The new school travel policy means that parents have to actively opt-in. Work is ongoing to create domestic abuse champions.

Bpc31/19 Report form District Cllr Dan Pratt

Dan thanked everyone who had elected him and looks forward to representing the village. There was no report as it is his first week in the role and due to the elections, there has been little decision making in April. He will send a full report to each meeting.

Bpc32/19 Village Hall Management Committee Update

The hall floor is to be resurfaced at half term for the cost of materials as someone has offered to do it for no charge. There are two quotes for the car park resurfacing and extension. The Parish Council will carry out the work as they are the owners of the hall. It is becoming more urgent as it is deteriorating. Will need to apply for funding from various charitable sources. Cllr Pratt to follow up s106 money. The outside barge boards are to painted soon. Need to arrange a working party to clear the weeds in the car park.

Bpc33/19 Matters brought to the attention of the Parish Council

Cllr Lillie would like to attend the Councillor Briefings. The Council needs to discourage vehicles form being parked on the Tye. Clerk to write piece for the Parish magazine

Bpc34/19 DATE OF THE NEXT MEETING

Date of next scheduled meeting will be on Thursday 18th July 2019.

Meeting closed at 9.20pm

Chairman Date

Barking Parish Council Bank Reconciliation
Financial Year End 31.3.2019

Bank Accounts		Receipts	
Current	11013.67	Precept	9000.00
Base Rate Reward	28036.44	Cleansing Grant	1836.90
Active Saver	1603.66	Wayleave	25.73
		Village hall SCC	
Parish Paths	83.65	grant	1500.00
Sub Total	40737.42	Bank interest	98.80
Less un-presented cheques	138.60	VAT refund	2425.79
Total	<u>40598.82</u>	CIL	3578.00
Un-presented cheques		NM&BW donation	171.99

101762	120.00	repayment incorrect cheque	60.00
101767	18.60	Total receipts	<u>18697.21</u>

Total **138.60**

Balance b/f 1st April 2018	37840.35
Precept	9000.00
Other receipts	9697.21
Sub total	56537.56
Salaries	3294.77
Other payments	12643.97
Balance c/f 31st March 2019	<u>40598.82</u>

Payments

The Tye	1339.62
The Tye grass cutting	4699.24
Village Hall hire	36.00
Clerks salary	3294.77
Admin	697.22
Subs	218.99
Website	60.00
Streetlighting	0.00
Donations	600.00
Insurance	679.31
Audit fees	128.00
Litter picking	416.00
Clerks laptop	572.94
Bin emptying	360.00
Training	297.00
ROSPA	116.90
Village Hall windows	2199.75
Chair's allowance	38.20
Defibrillator	184.80
Total payments	<u>15938.74</u>

Balance b/f 1st April 2018	37840.35
Plus total receipts	18697.21
Less total payments	15938.74
Balance c/f 31st March 2019	<u>40598.82</u>

